Through unbiased, insider information about companies, industries and professions, Vault’s content has been highly respected by information and media professionals as “the most trusted name in career information” for more than a decade. Vault believes that those who ask, “What company do I want to work for?” rather than asking, “Who will hire me?” build more opportunities to get their foot in the door and find themselves on the path to the right job, even in a tough hiring market.

Whether it’s a comprehensive company profile, a career topic guidebook, an industry article, or simply a sample resume, each piece of information on Vault is easy to access and use to make critical choices and prepare and position the jobseeker or career changer to successfully apply for and secure a new job opportunity. Here are the resources and features you will be able to use on Vault.com:

I. Accessing Vault.com & Creating an Account
● In order for CUNY School of Professional Studies students and alumni to access Vault.com’s premier subscription portal, an email request needs to be sent to Career Services at career.services@sps.cuny.edu. Please include your full name and major/degree/certificate program information.
● Everyone is encouraged to register a profile to get the most from the resource. By registering your name, email address, expected year of graduation or year graduated, professional experience, location, zip code and areas of interest, Vault’s algorithms will be able to send you content to aid in your career discovery.

II. Researching Companies
● Vault provides profiles for over 5,000 companies, spanning different industries and locations.
● Company profiles include an overview of the company, ranking information, Vault review, verified employee reviews, “Why Work Here”, internship information, and company initiatives.

III. Researching Industries and Professions
● Vault offers over 100 extensive industry profiles and over 700 professional profiles. If you are contemplating a career change, Vault enables you to fill out the criteria that fits your background and preferences including education, personality traits, areas of interest, favorite school subjects and what you envision your annual earnings to be.

IV. Downloading the Vault Career Guides
● Vault offers 120+ downloadable guides, covering numerous different topic areas.
● Guides can be viewed in three different formats: Imbedded Reader, Adobe, and ePub.
● Vault’s guides are consistently updated and have been in production since 1993.

V. Utilizing All Other Vault Tools, Including:
● Searching for a job opportunity through Vault’s job board.
● Interview preparation tips.
● Career advice blog.
● Editorial information and videos.
● Sample resumes and cover letters.