1. Welcome & Introductions

2. Approval of the April 2, 2015 Meeting Minutes

3. Nursing – Marge Reilly
   a. Dual/joint in Nursing with LGCC (voting)
   b. Change to Common Core courses for Nursing Students (non-voting)

4. Health Information Management – Ellen Karl
   a. Course changes (non-voting)
   b. New course - Healthcare Data Analysis (voting)

5. Establish a Curriculum Committee to Consider a MA in Youth Studies

6. Report of the Associate Dean for Academic Affairs

7. Report of the Associate Dean for Administration & Finance

8. Report of the Associate Dean for Student and Community Affairs

9. Other Items

10. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on September 3, 2015.

**Governing Council Attendees:**

Jaime Alvarado  
Mariette Bates  
Michele Clark  
Ann Clarkson  
Katherine Conway  
Andrew Fair  
Eva Fernandez  
Michael Fortner  
Carl Grindley  
David Halle  
B. Loerinc Helft  
Ellen Karl  
Penny Lewis  
Tomas Lopez-Pumarejo  
Carla Marquez-Lewis  
John Mogulescu  
Carlos Molina  
Marge Reilly  
Christopher Vine  
Barbara Walters

**SPS Staff Attendees:**

Susan Ko  
Lia Kudless  
Z. Lobley  
Abi Morrison  
Bonnie Oglensky  
George Otte  
Brian Peterson

**Guest:** Nicole Cerra

I. **Welcome and Introductions**

J. Mogulescu began the September 3, 2015 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:
• Informing members of the Council that this is the first SPS Governing Council meeting of the 2015-2016 Academic Year and thanking everyone for their service.

• Welcoming the following new members:

  **Eva Fernandez, Queens College** Assistant Vice Provost
  Director, Center for Teaching & Learning
  Associate Professor, Linguistics & Communication Disorders

  **Arthur O’Connor**, Academic Director of Data Analytics and Information Systems

  **Michele Clark**, Student Representative (MA, Business Management & Leadership)

• Welcoming back from sabbatical: **Patricia Mathews-Salazar** and **Barbara Walters**.

• Informing the Council that a total of 2,543 students have enrolled for the fall term as of this morning (2371 last year at this time).

• Informing the Council regarding the arrival of the new University Executive Vice Chancellor/Provost **Vita Rabinowitz** and her visit to SPS in August.


• Informing the Council of Ellen Karl’s appointment to AHIMA (the American Health Information Management Association).

• Informing the council that NYSED approved both the MA in Psychology and the MS in Disability Services in Higher Education, and we have begun accepting students for Spring 2016 into these programs.


• Informing the Council about the favorable Middle States Periodic Report of the Graduate Center, specifically the mention of SPS.

• Informing the Council about the successful Emerging Trends and Employer Needs event last night.

• Informing the Council that the inaugural class of ACE scholars and mentors has begun. The 14 Scholars receive full tuition support through the completion of their degrees, and mentor new students as part of their scholarship eligibility.
• Discussing the CUNY budget: Underfunding by the state has resulted in a 3% cut to college base budgets plus 3% set aside for anticipated collective bargaining.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Helft) and second (Lopez-Pumarejo) to vote on the approval of the minutes of the April 2, 2015 Governing Council Meeting. All members present approved the minutes.

III. Establishment of the Core Members of the 2015-16 Curriculum Committee

G. Otte announced the core members of the SPS Curriculum Committee: Jennifer Sparrow, B. Loerinc Helft (Chair), Mariette Bates, Michele Clark and Jaime Alvarado, student representatives, will each serve at alternating meetings.

IV: Establishment of the Core Members of the 2015-16 Personnel Committee

R. Levine announced the core members of the SPS Personnel Committee: Christopher Vine (Chair), Barbara Walters, Eda Harris-Hastick, Patricia Matthews Salazar, Allan Wernick.

V: Nursing Program Items (one voting, one non-voting)

J. Mogulescu introduced Marge Reilly, who presented the dual/joint degree in nursing with LGCC. C. Molina asked whether students would be able to take SPS online courses. Answer: Yes. B. Loerinc Helft inquired whether the criteria were different for this degree than for a regular BSN. Answer: Yes. A 3.0 is maintained through the degree, and first credits are earned in pre-clinical requirements. J. Mogulescu inquired why this degree would be good and important for SPS. Answer: BSN is now required for employment; dual/joint model enhances persistence. K. Conway inquired regarding instituting joint degrees with all the community colleges simultaneously. Answer: Proposals are in process with all CUNY community colleges. Different criteria at the colleges require that each proposal is done individually. J. Alvarado asked whether the proposal was expected to pass successfully through LaGuardia’s governance. Answer: Yes.

J. Mogulescu called for a motion (E. Karl) and second (M. Bates) to vote on the item. All members present voted yes.

M. Reilly then presented the change to common core courses for nursing students as an informational item.

VI: Health Information Management Items (one voting, one non-voting)

E. Karl presented a new course, Healthcare Data Analysis. C. Molina inquired whether the course’s prerequisites preclude its standing alone. Answer: Yes.
J. Mogulescu called for a motion (M. Bates) and second (A. Clarkson) to vote on the addition of the course. All members present voted yes.

E Karl then presented course changes as informational items.

**VII: Establishment of a Curriculum Committee to Consider an MA in Youth Studies (non-voting)**

G. Otte noted that the following faculty members will join the standing Curriculum Committee to consider an upcoming proposal to establish an MA in Youth Studies:

Michelle Fine, Distinguished Professor of Critical Social-Personality Psychology, The Graduate Center

Madeline Fox, Assistant Professor, Children & Youth Studies and Sociology
Brooklyn College

María Elena Torre, Founding Director, the Public Science Project, The Graduate Center

**VIII: “Project Rwanda” presentation**

C. Vine led a presentation about this past summer’s Rwanda project. Nicole Cerra provided a participating student’s perspective.

**IX: Report of the Associate Dean for Academic Affairs**

G. Otte noted that the Board of Trustees approved our seeking independent status in a resolution of April 2, 2015; we have begun creating an institutional effectiveness plan, in the wake of our Strategic Plan, to monitor and assess our success in reaching and building capacity for our goals.

**X. Report of the Associate Dean for Student and Community Affairs**

B. Peterson informed the council that:

- Our enrollment is currently 2615, up 3.9% from last year
- We are beginning the process of developing a student association
- The Office of Program Development has been changed to the Office of Professional Development and Workplace Learning, more in line with its important functions at the School, and its $10m in grants and contracts
- We are negotiating a large ($8m) contract with ACS and beginning the work to establish a continuing education division

**X. Other Items**
J. Mogulescu informed the Council that the 2015-2016 SPS Governing Council and the SPS Curriculum Committee meeting schedules have been posted on the Governing Council’s Blackboard site. A copy of each has also been placed at each member’s seat at the table.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of SPS and adjourned the meeting.
1. Welcome & Introductions

2. Approval of the September 3, 2015 Meeting Minutes

3. Youth Studies: Carrie Shockley
   Proposal to establish an MA in Youth Studies (voting)

4. Nursing: Marge Reilly
   a. Dual/Joint AAS to BS with Bronx Community College (voting)
   b. Proposal to Establish Graduate Programs in Nursing (voting)
   c. Course change (non-voting)

5. Psychology: Carla Marquez-Lewis
   a. Course changes (non-voting)

6. General Education: Jennifer Sparrow
   a. New Pathways Course (voting)
   b. Course changes (non-voting)

7. Sociology: Barbara Walters
   a. New Course Proposal (voting)
   b. Course change (non-voting)

8. Establish the Curriculum Committee to consider an MS in Nursing

9. Establish a Curriculum Committee to consider a Certificate and Advanced Certificate in Community Leadership

10. Report of the Associate Dean for Academic Affairs

11. Report of the Associate Dean for Administration & Finance

12. Report of the Associate Dean for Student and Community Affairs

13. Other Items

14. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on December 10, 2015.

**Governing Council Attendees:**

Jaime Alvarado  
Mimi Abramovitz  
Mariette Bates  
Michele Clark  
Katherine Conway  
Andrew Fair  
Eva Fernandez  
Carl Grindley  
David Halle  
Eda Harris Hastick  
B. Loerinc Helft  
Ellen Karl  
LaRoi Lawton  
Penny Lewis  
Tomas Lopez-Pumarejo  
Carla Marquez-Lewis  
Patricia Mathews-Salazar  
John Mogulescu  
Carlos Molina  
Marge Reilly  
James Richardson  
Jennifer Sparrow  
Barbara Walters

**SPS Staff Attendees:**

Holli Broadfoot  
Lia Kudless  
Abi Morrison  
Bonnie Oglesky  
George Otte  
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the December 10, 2015 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:
• Informing the Council of SPS’s receiving a $7.8m annually renewable grant to work with ACS to create an ACS workforce institute to ensure that children and family services staff have the learning, coaching, and support necessary to provide high quality services for the City’s children.

• Informing the Council that SPS also received a $738k grant to develop online General Education at SPS for all CUNY students.

• Informing the Council that the BS in Nursing has achieved accreditation status from CCNE (Commission on Collegiate Nursing Education).

• Informing the Council that we are preparing for our second Winter Session, and that currently 112 students have enrolled for Winter Session (up from 89 last winter).

• Informing the Council of Michael Fortner’s successful book talk/interview by Josh Freeman last Wednesday night at the Graduate Center.

• Informing the Council that NYS has not yet improved its funding for the University and seems unlikely to do so.

• Informing the Council of the School’s upcoming Holiday Party on December 18th from 4-6 pm.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Helft) and second (Marquez-Lewis) to vote on the approval of the minutes of the September 3, 2015 Governing Council Meeting. All members present approved the minutes.

III. Proposal to Establish an MA in Youth Studies (voting)

J. Mogulescu introduced Carrie Shockley, Deputy Director of the JF Kennedy Jr. Institute for Worker Education at CUNY SPS, who introduced Sarah Zeller Berkman, Coordinator of Youth Studies Initiatives, JFK, Jr. Institute, and William Ebenstein, Senior Fellow, JFK, Jr. Institute. All three presented the proposal. J. Mogulescu opened the floor for questions and comments. C. Molina asked how the degree would “help workers double their salaries.” Answer: It will prepare them for full-time jobs in the field. B. Loerinc Helft reiterated the support of the curriculum committee, and noted its members: Michelle Fine, Distinguished Professor of Critical Social Personality Psychology, the Graduate Center; Madeline Fox, Assistant Professor, Children & Youth Studies and Sociology, Brooklyn College; and María Elena Torre, Founding Director, the Public Science Project, the Graduate Center. K. Conway inquired whether work opportunities were growing. Answer: Yes. There are not enough directors of programs; jobs are available. M. Abramovitz asked how this program differs from social work, and whether it might be inserted into social work degrees. Answer: The program’s purpose is to create a profession of youth workers, who may
enter the fields of social work, mental health, education, disability services, etc. W. Ebenstein noted that the JFK Institute has committed funds for scholarships. M. Bates noted the benefits of professionalization in the field of disability studies, and surmised similar benefits for youth studies. A. Fair asked which undergraduate degrees would be admitted. Answer: There is flexibility regarding relevant degrees and experience. E. Harris Hastick inquired whether applicants would receive credit for life experience. Answer: No.

J. Mogulescu called for a motion (M. Bates) and second (B. Walters) to vote on the proposal. All members present voted in approval.

IV: Nursing Program Items

a. J. Mogulescu introduced Marge Reilly and Joanne Levin who presented a Dual/Joint AAS to BS with Bronx Community College. J. Mogulescu opened the floor for questions and comments. C. Molina inquired regarding courses in care coordination. Answer: Such a course is an elective in the BSN degree. J. Mogulescu then called for a motion (B. Walters) and second (P. Mathews-Salazar) to vote on the item. All members present voted yes.

b. G. Otte presented, for informational purposes, the following faculty, who joined the core Curriculum Committee to consider the proposal to establish graduate programs in nursing:

   o Anne Marie Simmons PhD, RN, Director, RN-BS Completion Program & Associate Professor, Concordia College

   o Donna M. Nickitas, PhD, RN, NEA-BC, CNE, FAAN, Executive Officer, Nursing Program, The Graduate Center and Professor, School of Nursing, Hunter-Bellevue School of Nursing, Hunter College

   o Mary O’Donnell, RN, BSN, MA, PhD, Associate Professor & Chair of Nursing, College of Staten Island.

c. Marge Reilly and Joanne Lavin presented the proposal to establish graduate programs in nursing. J. Mogulescu asked if there were any questions or comments. B. Loerinc Helft reiterated the importance of the MS, adding her concerns regarding: a) prerequisites, b) psychology courses’ having been designed for psychology students (answer: they will be redesigned for nursing students), c) the MSN requiring 45 credits while the BS/MS combination requires 42 credits. With these concerns noted, J. Mogulescu called for a motion (C. Molina) and second (B. Walters) to vote on the proposal. All members present voted yes, except B. Loerinc Helft, who abstained.

d. Marge Reilly presented a course change, a non-voting item.

V: Psychology Course Changes (non-voting)

J. Mogulescu introduced Carla Marquez-Lewis, who presented the course changes.
VI: General Education: Two Items (one voting, one non-voting)

J. Sparrow presented a new Pathways course. J. Mogulescu asked if there were any questions or comments. Hearing none, he called for a motion (E. Karl) and second (B. Loerinc Helft) to vote on the course. All members present voted yes.

J. Sparrow then presented a non-voting course change.

VII: Sociology: Two Items (one voting, one non-voting)

B. Walters presented a new course. J. Mogulescu opened the floor for questions or comments. B. Loerinc Helft noted that she would like students in the business program to be able to take the course. J. Mogulescu called for a motion (E. Karl) and second (B. Loerinc Helft) to vote on the course. All members present voted yes.

VIII: Establishment of a Curriculum Committee to Consider a Certificate and Advanced Certificate in Community Leadership

G. Otte noted that the following faculty members will join the standing Curriculum Committee to consider an upcoming proposal to establish an Advanced Certificate in Community Leadership

- Tarry Hum, PhD, Professor, Queens College Department of Urban Studies and Graduate Center Doctoral Program in Environmental Psychology
- Mary E. Lutz, DSW, MPH, Doctoral Lecturer, Interdisciplinary Arts and Sciences, City College
- Basil Smikle Jr., Executive Director of the New York State Democratic Party Ph.D. candidate at Teachers College, Columbia University

IX: Report of the Associate Dean for Academic Affairs

G. Otte noted that a) we have received a $735k grant for developing an online common core for the University, b) the MA in psychology and the MS in disability services in higher education will be launching in Spring 2016, and c) that the Institutional Effectiveness Steering Committee has begun to meet regarding implementing the Strategic Plan.

X. Report of the Associate Dean for Student and Community Affairs

B. Peterson informed the Council that:

- A new CUNY SPS website will be launching January 5, 2016
Most program application deadlines have passed, and we are up 6-8% in applications from last year.

- Winter Session enrollment is up 25% from last year
- Spring registration opened one month earlier than last year, and we have reached 43% of last year’s final spring registration
- Over 10% of the student body has voted to institute a student association at SPS – this will now move forward

K. Conway inquired regarding faculty governance planning, in light of permission to seek independence from the Graduate Center. J. Mogulescu replied that such planning has not yet begun, but is forthcoming.

XI. Report of the Associate Dean for Administration & Finance

R. Levine noted the upcoming holiday party and the School’s movement towards instituting a human resources office independent of the Graduate Center.

XII: Adjournment

J. Mogulescu thanked members of the Council for their time and support of SPS and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
Thursday, January 14, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions
2. Approval of the December 10, 2015 Meeting Minutes
3. BS in Information Systems program changes: Arthur O’Connor (voting)
4. General Education – new Pathways course proposal: Jennifer Sparrow (voting)
5. CPAC Course Changes: Kimberly Enoch (non-voting)
6. BS in Nursing Course Change: Marge Reilly (non-voting)
7. Report of the Associate Dean for Academic Affairs
8. Report of the Associate Dean for Administration & Finance
9. Report of the Associate Dean for Student and Community Affairs
10. Other Items
11. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on January 14, 2016.

**Governing Council Attendees:**

Jaime Alvarado  
Mimi Abramovitz  
Mariette Bates  
Michele Clark  
Ann Clarkson  
Andrew Fair  
Eva Fernandez  
Michael Fortner  
Carl Grindley  
David Halle  
B. Loerinc Helft  
Carla Marquez-Lewis  
Carlos Molina  
Arthur O’Connor  
Ed Ott  
Marge Reilly  
James Richardson  
Jennifer Sparrow  
Barbara Walters  
Christopher Vine  
Allan Wernick

**SPS Staff Attendees:**

Susan Ko  
Lia Kudless  
Rachel Levine  
George Otte  
Bonnie Oglensky  
Brian Peterson

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**I. Welcome and Introductions**

In J. Mogulescu’s absence, Brian Peterson began the January 14, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Informing the Council that Dean Mogulescu is away on vacation, and thanking all for attending a January meeting – there are a number of important voting items on the agenda.
• Informing the Council that a total of 115 students are enrolled for Winter Session (up from 89 last winter).

• Informing the Council that US News and World Report has ranked CUNY SPS as #11 of the nation’s best online schools, which makes us number one in New York State.

• Informing the Council that Spring 2016 applications are up 3.5% and that our admission rate is up 24%.

• Informing the Council that 1999 students have currently enrolled for Spring 2016, 92% towards last year’s Spring enrollment of 2175.

• Informing the Council that we have launched our new website.

• Informing the Council that Commencement 2016 will be taking place at David Geffen Hall at Lincoln Center on Monday, June 6th. All members of the Council will receive invitations.

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Clarkson) and second (Alvarado) to vote on the approval of the minutes of the December 10, 2015 Governing Council meeting. All members present approved the minutes.

III. BS in Information Systems Program Changes (voting)

B. Peterson introduced Arthur O’Connor, who presented the changes. A. Fair asked if there had been interest in the technical track. Answer: Yes. C. Molina inquired whether there have been conversations with employers regarding what students need. Answer: Yes. A. O’Connor is from the industry; the program is designed with employers’ needs in mind. Also, a University-wide group addresses this question. M. Clark inquired regarding job opportunities. Answer: The degree prepares students for careers in programming, analysis, security, software, change management, project management, test case management, and others. M. Clark inquired further whether these opportunities were in the US, rather than overseas. Answer: Yes.

C. Vine noted that many electives and independent study courses had been eliminated. Answer: Many didn’t make sense within the degree. C. Vine further inquired whether internships were still available. Answer: Yes. B. Loerinc Helft noted that there seems to be more space for students to take other courses that interest them. G. Otte noted that this is a substantive change to the program, creating a bimodal yet unified degree. B. Loerinc Helft suggested that the role of the curriculum committee be reconsidered as we move towards becoming an independent School.

B. Peterson called for a motion (Bates) and second (Reilly) to vote on the item. All members present voted in approval.

IV: General Education: New Pathways Course (voting)
B. Peterson introduced Jennifer Sparrow, who presented the new course. G. Otte noted that this course would provide an opportunity for students throughout the University to take the course online. B. Peterson called for a motion (Ott) and second (Helft) to vote on the item. All members present voted in approval.

V: Nursing Course Changes (non-voting)

B. Peterson introduced Marge Reilly, who presented the course changes.

VI: CPAC Course Changes (non-voting)

B. Peterson introduced Kim Enoch, who presented the course changes. B. Loerinc Helft asked if the courses might be renumbered in order. Answer: That will be looked into.

VII: Report of the Associate Dean for Academic Affairs

G. Otte a) reiterated the US News and World Report rankings, b) noted the launch of the MS in Disability Services in Higher Education and the MA in Psychology degrees.

VIII. Report of the Associate Dean for Administration & Finance

R. Levine informed the Council a) that a pipe burst above the 7th floor CUNY SPS offices at 101 W. 31st St. earlier in the week; faculty and staff have been relocated to 119 W. 31st St. while repairs are underway, b) that the transition of HR from the Graduate Center to a fully independent CUNY SPS office is 80% complete, and c) that the State budget as proposed contains a $480m reduction of State support for CUNY, shifted to the City.

IX. Report of the Associate Dean for Student and Community Affairs

B. Peterson informed the Council that a) the implementation of CUNYfirst Financial Aid and CUNYfirst Full Admissions is beginning in Spring 2016, b) 8 ACE Scholars completed their degrees in Fall 2015 and 6 continue on track for Spring 2016 graduation, c) the first ACS training program was held this week, and d) the next step in the creation of a student association at the School is for students to draft the resolution, which must then receive 50% of votes to be implemented. We are moving forward with intent to implement the association in Spring 2017.

XII: Adjournment

B. Peterson thanked members of the Council for their time and support of CUNY SPS and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
Thursday, February 25, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the January 14, 2016 Meeting Minutes

3. Proposal to Establish a Certificate in Community Leadership: Eve Baron and John Mollenkopf (voting)

4. Proposal to Establish an Advanced Certificate in Community Leadership: Eve Baron and John Mollenkopf (voting)

5. Youth Studies: Carrie Shockley
   Changes to the Advanced Certificate (voting)

6. Human Relations: Bonnie Oglensky
   Program change (voting)

7. General Education: Jennifer Sparrow
   Course change (non-voting)

8. Labor Studies: Penny Lewis
   Course changes (non-voting)

9. Report of the Associate Dean for Academic Affairs

10. Report of the Associate Dean for Administration & Finance

11. Report of the Associate Dean for Student and Community Affairs

12. Other Items
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on February 25, 2016.

Governing Council Attendees:

Mariette Bates
Michele Clark
Katherine Conway
Eva Fernandez
Michael Fortner
David Halle
Eda Harris-Hastick
B. Loerinc Helft
LaRoi Lawton
Penny Lewis
Tomas Lopez-Pumarejo
Carla Marquez-Lewis
John Mogulescu
Arthur O’Connor
Anthony Picciano
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine

SPS Staff Attendees:

Eve Baron
Holli Broadfoot
Lia Kudless
Rachel Levine
Z. Lobley
Abi Morrison
George Otte
Bonnie Oglesky
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the February 25, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Noting the CAT Youth Theatre performance coming up this weekend and that Lin-Manuel Miranda is a graduate of the program.
• Informing the Council about the most recent NYS budget information.
  o P. Lewis noted the upcoming CUNY Rising demonstration on March 10th in front of Governor Cuomo’s NYC office.

• Informing the Council of the movement of the MS in Nursing and the MA in Youth Studies through CAPPR and to the state in anticipation of the next full BOT meeting.

• Informing the Council that we have been ranked #1 in New York State and #11 in the nation for online education by *US News and World Report*.

• Informing the Council regarding our role in having been asked to help the School of Public Health as it establishes itself independent of the Graduate Center

• Informing the Council of Institutional Research Associate Heidi Baez and Orientation Data Analyst Jenia Reshetnyak’s recent Best New Paper award from the Northeastern Association for Institutional Research conference

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Helft) and second (Clark) to vote on the approval of the minutes of the January 14, 2016 Governing Council meeting. All members present approved the minutes.

III. Proposal to Establish a Certificate in Community Leadership (voting)

J. Mogulescu introduced Eve Baron, who presented the proposal. L. Lawton inquired whether community colleges whose students would be interested have been identified (example: BCC has a human services department). *Answer:* Yes, LaGuardia and Hostos; planning for more and will speak after meeting regarding BCC. K. Conway asked whether a budget component is included. *Answer:* Yes, with the elective in non-profit management.

J. Mogulescu called for a motion (Picciano) and second (Harris-Hastick) to vote on the item. All members present voted in approval.

IV: Proposal to Establish an Advanced Certificate in Community Leadership (voting)

Eve Baron presented the proposal. B. Oglensky inquired regarding the difference between this certificate and the community organization track in an MSW. *Answer:* This advanced certificate contains fieldwork, is stackable, and can lead to a master’s degree or in other directions. P. Lewis noted that JSMI has spoken to the Hunter School of Social Work regarding a join degree.

J. Mogulescu called for a motion (Conway) and second (Lawton) to vote on the item. All members present voted in approval.

V: Youth Studies: Changes to Advanced Certificate (voting)
J. Mogulescu introduced Carrie Shockley and Sarah Zeller Birkman, who presented the changes. Opening the floor for questions and hearing none, he then called for a motion (Conway) and second (Fernandez) to vote on the proposal. All members present voted in approval.

VI: Human Relations Program Change (voting)

J. Mogulescu introduced Bonnie Oglensky and Holli Broadfoot, who presented the program changes. B. Loerinc Helft inquired about the status of US & Diversity approval for Pathways. Answer: Submitted, and optimistic that review will occur soon.

J. Mogulescu called for a motion (Helft) and second (Lopez-Pumarejo) to vote on the item. All members present voted in approval.

VII: General Education: Course Change (non-voting)

J. Mogulescu introduced Jennifer Sparrow, who presented the course change.

VIII: Labor Studies: Course Changes (non-voting)

J. Mogulescu introduced Penny Lewis, who presented the course change.

IX: Report of the Associate Dean for Academic Affairs

G. Otte provided an update about the CUNY Online Common Core project. K Conway inquired whether SPS might make it easier for FT faculty to teach these classes without workload overages. Answer: Faculty can teach two online courses without incurring an overload, and arrangements are made with the campuses. K. Conway suggested a broader approach to the use of FT faculty; noted that SPS will need FT faculty as it becomes independent. There may be an opportunity to broach the issue of workload with this chancellor. Answer: SPS would love FT faculty to teach these courses, and we are open to any suggestions from senate, PSC, etc.

A. Picciano asked whether CUNYfirst was supposed to have addressed epermit issues. Answer: Not CUNYfirst, but the EVC can now make other changes that will facilitate the process. K. Conway noted that all of the colleges now have been called upon to increase online offerings; will be in competition with SPS. Using FT faculty might eliminate such issues. M. Clark noted that we should be sure to ensure that SPS students get first choice of online courses. Answer: Yes.

Lengthy discussion regarding full-time faculty ensued. K. Conway then inquired whether independent colleges are required to have independent bursar, registrar, etc. Answer: Yes. Perhaps very far back-end processes can be shared, but student-facing services really ought to be per-school. K. Conway then challenged J. Mogulescu to develop a model where administrative resources might be shared. A. Picciano noted that this was not for J. Mogulescu to solve, but for the University to
solve. A. Picciano also noted the use, by the NYC Dept. of Ed, of the term “Common Core,” and suggested a change in name.

X. Report of the Associate Dean for Student and Community Affairs

B. Peterson provided a spring enrollment update, noting that Spring 2016 applications are currently flat when compared with last year; there has been a 17% increase in admissions. Spring 2016 enrollment is 2644, an 8.5% increase over last spring. A. Picciano asked how many of these students are online students. B. Peterson will get that number.

B. Peterson also noted that today is the 1-year anniversary of SPS having gone live in CUNYfirst; that our transition into CUNYfirst Full Admissions and Financial Aid is on the horizon; that ACS training has begun at five new training sites in the five boroughs; and that the deadline for scholarship applications is approaching (Feb. 29th).

XI. Report of the Associate Dean for Administration and Finance

R. Levine noted that regarding shared services, SPS currently shares procurement, legal, and library services. We have developed an independent HR function. She also informed the Council of the recent security training sessions for faculty and staff, and noted the Superbowl potluck lunch that was held, at the suggestion of the Employee Engagement Committee.

XII: Adjournment

J. Mogulescu noted the upcoming disability studies lecture on March 10th, “Disability Servitude,” thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
Thursday, April 7, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the February 25, 2016 Meeting Minutes

3. Recommendation to the Dean for the Reappointment of Faculty (informational/non-voting)

4. SPS Nominees for CUNY-wide Common Core Course Review Committee 2016-2018 (voting; Jennifer Sparrow)

5. Nursing (voting; Marge Reilly)
   a. CUNY SPS and BMCC Dual/Joint AAS-BS in Nursing proposal

6. General Education (Jennifer Sparrow)
   a. Course changes (MUS 101) (non-voting)
   b. Course addition (SOC 250) (voting)
   c. Course Addition (SCI 200) (voting)

7. Healthcare Policy and Administration (Michael Fortner)
   a. Course change (substantive change - voting)
   b. Program change (voting)

8. Report of the Associate Dean for Academic Affairs

9. Report of the Associate Dean for Administration & Finance

10. Report of the Associate Dean for Student and Community Affairs

11. Other Items

12. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on April 7, 2016.

**Governing Council Attendees:**

Jaime Alvarado  
Mariette Bates  
Michele Clark  
Ann Clarkson  
Katherine Conway  
Andrew Fair  
Michael Fortner  
Carl Grindley  
David Halle  
Eda Harris-Hastick  
B. Loerinc Helft  
Ellen Karl  
LaRoi Lawton  
Tomas Lopez-Pumarejo  
Carla Marquez-Lewis  
Patricia Mathews-Salazar  
John Mogulescu  
Carlos Molina  
Arthur O’Connor  
Marge Reilly  
Jennifer Sparrow  
Ashleigh Thompson  
Christopher Vine  
Barbara Walters

**SPS Staff Attendees:**

Sara Esfarayeni  
Lia Kudless  
Rachel Levine  
Z. Lobley  
Abi Morrison  
George Otte  
Bonnie Oglensky  
Brian Peterson
I. Welcome and Introductions

J. Mogulescu began the April 7, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Informing the Council about the most recent NYS budget information. K. Conway noted that the $100 per student increase for community colleges only brings that item back up to the 2009 level.

- Informing the Council that the Murphy Institute will be separating from SPS to become a school of labor and urban studies. This separation is in the preliminary stages, with many details yet to work out.

- Informing the Council that the Master's Degree in Data Analytics program at SPS has been ranked 15th in the country by Value College in its 2016 rankings of Top 50 Best Value Online Big Data Programs.


- Informing the Council that professor Kafui Attoh has been selected as a Faculty Fellow at the Center for Place, Culture, and Politics.

- Informing the Council that Sonia Manzano, well known for her portrayal of “Maria” on PBS’s *Sesame Street* will be delivering the Keynote Address at this year’s commencement ceremony.

George Otte also informed the Council that he will be presenting the CUNY Online Common Core project at the Chief Academic Officers’ meeting in May.

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Helft) and second (Lopez-Pumarejo) to vote on the approval of the minutes of the February 25, 2016 Governing Council meeting. All members present approved the minutes.

III. Recommendation to the Dean for the Reappointment of Faculty (non-voting)

J. Mogulescu informed the Council that the SPS Personnel Committee (Chair: Chris Vine; Barbara Walters; Eda Harris-Hastick; Patricia Mathews-Salazar; Allan Wernick) has voted unanimously to recommend the re-appointment of the following faculty members:

- Kafui Attoh
Mariette Bates
Ellen Karl
Carla Marquez-Lewis
Janet Mohlenhoff
Arthur O'Connor
Ed Ott
Chris Vine* (recused himself from voting on his own reappointment)

He further informed the Council that a number of the Committee commented on the overall quality of these distinguished faculty members, and the good fortune SPS has in enjoying their services.

J. Mogulescu accepted the recommendations and thanked the Committee for its work.

IV: SPS Nominees for CUNY-wide Common Core Course Review Committee 2016-18 (voting)

J. Mogulescu introduced Jennifer Sparrow, who informed the Council that:

The Common Core Course Review Committee is a CUNY-wide faculty body with representation from each college. Its charge is to review courses submitted by the colleges to insure that the courses meet the designated learning outcomes for their Common Core curricular areas. The committee is divided into two subcommittees, each with oversight for several curriculum areas of the Common Core.

Faculty members serving on the CUNY-wide Common Core Course Review Committee must be chosen through college governance processes. We are nominating more faculty than will actually be chosen to serve (only two per college) because Central Office wants balanced representation of disciplines on the committees.

SPS nominations to the CCRC are:

- **Subcommittee One:** “English Composition,” “Creative Expression,” “World Cultures and Global Issues,” and “U.S. Experience in its Diversity.” Adjunct Professor and Gen Ed Consortial Faculty Member Carl Grindley & Adjunct Professor and Gen Ed Academic Community Leader Eda Henao

- **Subcommittee Two:** “Mathematical and Quantitative Reasoning,” “Life and Physical Sciences,” “Scientific World,” and “Individual and Society.” Adjunct Lecturer and Gen Ed Academic Community Leader Joan Mosely & Adjunct Assistant Professor and Gen Ed Academic Community Leader Gabriela Smeureanu

J. Mogulescu opened the floor for questions and comments. Hearing none, he called for a motion (Walters) and second (Conway) to vote on the nominations. All members present voted yes.

V: Nursing: CUNY SPS and BMCC Dual/Joint AAS-BS Proposal (voting)
J. Mogulescu introduced Marge Reilly, who presented the proposal. C. Molina inquired whether the program was to be online or in person. Answer: The A.A. will be in-class at BMCC, the BSN will be online at SPS.

J. Mogulescu called for a motion (Helft) and second (Sparrow) to vote on the item. All members present voted yes.

VI: General Education: Three items (one non-voting and two voting)

J. Mogulescu introduced Jennifer Sparrow, who presented:

c. Course changes (MUS 101) (non-voting)

d. Course addition (SOC 250) (voting)

J. Mogulescu called for a motion (Conway) and second (Alvarado) to vote on the item. All members present voted yes.

e. Course Addition (SCI 200) (voting)

K. Conway inquired regarding “Science Forward.” Answer: It is a website with science videos featuring CUNY science professors. C. Molina noted that a digital design incubator exists at Hostos, and encouraged SPS to reach out if interested in working with them.

J. Mogulescu called for a motion (Harris-Hastick) and second (Karl) to vote on the item. All members present voted yes.

VII: Healthcare Policy and Administration: Michael Fortner (two voting items)

J. Mogulescu introduced Michael Fortner to present the items. Before beginning, M. Fortner publicly thanked John for his support of him and his work. He then introduced Sarah Esfarayeni, who presented:

a. Course change (substantive change/voting)

J. Mogulescu opened the floor for questions or comments. Hearing none, he called for a motion (Molina) and second (Mathews-Salazar) to vote on the item. All members present voted yes.

b. S. Esfarayeni then presented the program change.
J. Mogulescu opened the floor for questions or comments. Hearing none, he called for a motion (Mathews-Salazar) and second (Helft) to vote on the item. All members present voted yes.

IX: Report of the Associate Dean for Academic Affairs
G. Otte informed the Council that the MA in Youth Studies and Nursing master’s degrees have been approved by the BOT. He also noted the recent assessment activities that have been taking place as we plan to become our own School, and that a new bachelor’s degree in liberal studies is in its nascent stages.

X. Report of the Associate Dean for Student and Community Affairs
B. Peterson informed the Council that student voting for new Council representatives is underway, as is the voting for the establishment of a student activity fee ($25) and a student association (similar to the J-school). J. Sparrow inquired whether the fee is the same for all colleges and established by CUNY. Answer: No; set by students.

B. Peterson also informed the Council about the CUNY-wide Campus Climate Survey re Sexual Assault, which has been circulated to students with a return date of May 2nd.

XII: Adjournment
J. Mogulescu thanked Michael Fortner for his earlier remarks, thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
Thursday, May 12, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the April 7, 2016 Meeting Minutes

3. Recommendation to the Dean for the Reappointment of Consortial Faculty (informational/non-voting)

4. Appointment of the Curriculum Committee to consider a Proposal to Establish a BA in Liberal Studies (informational/non-voting)

5. MS in Data Analytics Substantive Program Changes: Arthur O’Connor (voting)

6. Establishment of Student Association and Student Activity Fee (voting)

7. Report of the Associate Dean for Academic Affairs

8. Report of the Associate Dean for Administration & Finance

9. Report of the Associate Dean for Student and Community Affairs

10. Other Items

11. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on May 12, 2016.

Governing Council Attendees:

Jaime Alvarado
Mariette Bates
Michele Clark
Katherine Conway
Andrew Fair
Carl Grindley
David Halle
Eda Harris-Hastick
B. Loerinc Helft
Ellen Karl
LaRoi Lawton
Tomas Lopez-Pumarejo
Carla Marquez-Lewis
Patricia Mathews-Salazar
John Mogulescu
Carlos Molina
Arthur O’Connor
Anthony Picciano
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Barbara Walters

SPS Staff Attendees:

Lia Kudless
Rachel Levine
Abi Morrison
George Otte
Bonnie Oglensky
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the May 12, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Informing the Council about the most recent NYS budget information.
• Informing the Council of the most recent Murphy Institute Information (nothing new to report)

• Informing the Council that the CUNY Accessibility Conference was held at John Jay College on Friday, May 6th, and that SPS staff members Antonia Levy, Christopher Leydon, Krystyna Michael, Christopher Kchao presented on their Online Faculty Accessibility Training Workshop. Students also presented and were very well received.

• Informing the Council that we have applied for a grant from the Gerstner Foundation that would provide up to $100,000 annually for an emergency fund for our students.

• Reminding the Council that our 2016 Graduation ceremony is taking place on Monday, June 6, at 6pm in David Geffen Hall at Lincoln Center. Everyone should have received invitations via email. This year we will have our first graduates from Nursing, Information Systems, Data Analytics, and Human Relations.

• Noting that this is the last meeting of the academic year, thanking all members for their work and support, thanking members whose terms expire this year but who have agreed to serve for another 3-year term (Ashleigh Thompson, David Olan, Patricia Mathews-Salazar, Eda Harris Hastick, LaRoi Lawton, Andy Fair, David Halle). We will be formalizing these reappointments in the coming weeks.

• Thanking student Council representatives (Jaime Alvarez and Michele Clark) for their service; also thanking Virginia Smart, student alternate. Congratulating Jaime and Michele on their upcoming graduation – Jaime is receiving his MA in Labor Studies and Michele is receiving the Advanced Certificate in Project Management.

  o Noting that student elections for the Council representatives for the 2016-17 academic year closed yesterday, and Miesha Etheridge (MA in Urban Studies) and James Hamski (MS in Data Analytics) were elected. Shakima Williams (MS in Business Management and Leadership) was elected to be the alternate.

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Clark) and second (Alvarez) to vote on the approval of the minutes of the April 7, 2016 Governing Council meeting. All members present approved the minutes.

III. Recommendation to the Dean for the Reappointment of Consortial Faculty (non-voting)

G. Otte recommended the following reappointments to the Consortial Faculty:

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K. Mogulescu accepted the recommendations.

IV: Appointment of a Curriculum Committee to Consider a Proposal to Establish a BA in Liberal Studies (non-voting)

George Otte noted that the following faculty members will join the standing Curriculum Committee to consider an upcoming proposal to establish a BA in Liberal Studies:

- **Maria Enrico**, Professor and Chair, Italian & Spanish, Borough of Manhattan Community College
- **Elizabeth Macaulay-Lewis**, Deputy Executive Officer, M.A. in Liberal Studies (MALS), The Graduate Center, CUNY
V: Data Analytics: Substantive Program Changes (voting)

J. Mogulescu introduced Arthur O’Connor, who presented the program changes. J. Mogulescu then opened the floor for questions and comments. A. Picciano asked how many students are in the program. Answer: Approximately 100. He then asked whether these changes would affect enrollments. Answer: Enrollments may rise, because course completion will be faster. Students and employers expect “data science.” B. Loerinc Helft noted that these changes did not go through the curriculum committee, and perhaps such changes should go through the committee before reaching the council. Answer: Noted. B. Loerinc Helft further suggested changes, such as standardizing titles of all courses to eliminate “data analytics,” and to reconsider the number of electives (19, too many). Answer: Electives have not yet been developed or offered. C. Molina wondered whether the program is accurately marketed in light of these courses' not being offered yet. Discussion ensued regarding courses’ appearing in proposals and in the catalogue and website, “special topics” courses, and course archives; there was general agreement that these substantive changes should have gone before the curriculum committee. G. Otte noted that the bylaws state that program changes remain under programs’ control. C. Grindley suggested that the School revisit the role of the curriculum committee in programs’ substantive changes in the Fall. Answer: Yes.

J. Mogulescu called for a motion (Conway) and second (Mathews-Salazar) to vote to move the item forward with changes as discussed. All members present voted to move the proposal forward but with changes as discussed.

VI: Establishment of a Student Association and Student Activity Fee (voting)

J. Mogulescu introduced Brian Peterson, who introduced Z. Lobley and Anthony Sweeney, who presented the establishment of a student activity fee and of a student association. Michelle Clark and Jaime Alvarado also spoke in favor of the association and the fee. K. Conway inquired whether the $25 fee is both for full and part-time students. Answer: Yes. She asked how many students total. Answer: Approximately 2,600. C. Molina asked whether earmark categories are predetermined by CUNY. Answer: There are guidelines, but the specific earmarks are chosen by the students. He then asked how many SPS degrees are online. Answer: eight bachelor’s degrees and five master’s degrees. He asked how many online students supported the association and fee. Answer: Voting was anonymous, we do not have that information. C. Marquez-Lewis inquired how such items as health services translate to online students. Answer: In process. B. Loerinc Helft suggested that some programs provide services. Answer: the Association is independent of college programs. A. Picciano noted the specificity of the allocations and suggested that they be more flexible. Answer: Specificity is required of the submission, but adjustments can be made over time. E. Karl inquired how many students outside of NYC participated in the vote. Answer: No students availed themselves of the Skype, phone, or email voting options. B. Oglensky inquired about the staff to handle the association. Answer: Formulating the structure is the next
step. J. Sparrow inquired regarding the 93% of the vote. Answer: The election was made available via software to all students other than e-permit students; 5% of students chose to vote; 93% of those who voted voted for the association and fee.

L. Mogulescu called for a motion (Helft) and second (Harris-Hastick) to vote on the item. All members present voted yes, except Ellen Karl, who abstained.

VII: Report of the Associate Dean for Academic Affairs

G. Otte updated the council regarding the CUNY Online presentation to the chancellor and chief academic officers. C. Grindley asked when the global search would be available to students. Answer: Soft launch next Thursday. A. Picciano inquired whether SPS courses would be given to other colleges to offer, down the road. Answer: The chancellor asked the same question and does want a plan for the University as a whole.

VIII. Report of the Associate Dean for Student and Community Affairs

B. Peterson updated the council regarding the upcoming AwardSpring implementation and the Persistence Plus project, noted that there are 698 students enrolled for summer courses (we hope for 1000), and reminded the council that CUNYfirst will be down until May 26.

XII: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
October 13, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the May 12, 2016 Meeting Minutes

3. Recommendation to the Dean for the Appointment/Reappointment of the Core Members of the Curriculum Committee (Mariette Bates, chair; Carla Marquez-Lewis, Joanne Lavin)

4. Recommendation to the Dean for the Appointment/Reappointment of the Personnel Committee (Chris Vine, chair; Eda Harris-Hastick, Patricia Mathews-Salazar, Marge Reilly, Barbara Walters)

5. Sociology: Course Changes (non-voting) – Barbara Walters

6. General Education: Course Changes (non-voting) - Jennifer Sparrow

7. Heath Information Management: Program Change (voting) – Ellen Karl

8. Presentation: “Voices of America” – Andrea Fagon, Director of Marketing

9. Report of the Associate Dean for Academic Affairs

10. Report of the Associate Dean for Administration & Finance

11. Report of the Associate Dean for Student and Community Affairs

12. Other Items

13. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on October 13, 2016.

Governing Council Attendees:

Mariette Bates
Martin Burke
Miesha Etheridge
Andrew Fair
Eva Fernandez
Michael Fortner
Carl Grindley
James Hamski
David Halle
Ellen Karl
LaRoi Lawton
Penny Lewis
Carla Marquez-Lewis
John Mogulescu
Carlos Molina
Arthur O’Connor
Bonnie Oglensky
Anthony Picciano
Margaret Reilly
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Barbara Walters
Shakima Williams

SPS Staff Attendees:

Andrea Fagon
Susan Ko
Lia Kudless
Rachel Levine
Z Lobley
Abi Morrison
George Otte
Brian Peterson

I. Welcome and Introductions
J. Mogulescu began the October 13, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Informing members of the Council that this is the first SPS Governing Council meeting of the 2016-2017 Academic Year. Thank everyone for their service.

- Discussing the University budget.

- Informing the Council that the CUNY SPS Foundation Board has a new chair: Horace M. Barker.

- Informing the Council that funding for the ACE scholarship has been renewed with another $100k matching gift.

- Welcoming the following new members:

  **UFS Representative:**

  Phil Pecorino, Professor of Philosophy, Queensborough Community College (who will join the meetings in Spring 2017, as he has a Fall 2016 class on Thursday evenings).

  **Student Representatives:**

  Miesha Etheridge, MA in Urban Studies,

  James Hamski, MS in Data Analytics, and

  **Student Alternate:**

  Shakima Williams, MS in Business Management and Leadership

- Informing the Council that a total of 2,733 students are enrolled for the fall semester.

- Informing the Council regarding the addition of the BA in Communication & Media to Arthur O’Connor’s portfolio

- Informing the Council of Jennifer Sparrow’s new role as Assistant Dean of Academic Affairs (and that she is continuing as Academic Director of General Education as well)

- Informing the council that NYSED approved the MA in Youth Studies, and we have begun accepting students for Spring 2017
Informing the Council of our new Emergency Grant for students, thanks to a grant from the Gerstner Foundation.

Informing the Council that Trustee Barry Schwartz is visiting SPS on Thursday, November 17

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Picciano) and second (Fortner) to vote on the approval of the minutes of the May 12, 2016 Governing Council meeting. All members present approved the minutes.

III. Establishment of the Core Members of the SPS Curriculum Committee 2016-2017 (non-voting)

G. Otte announced the core members of the SPS Curriculum Committee: Mariette Bates (chair), Joanne Lavin, and B. Loerinc Helft. Miesha Etheridge and James Hamski, Student Representatives, will each serve at alternating meetings.

IV: Establishment of the Core Members of the SPS Personnel Committee 2016-2017 (non-voting)

R. Levine announced the core members of the SPS Personnel Committee: Christopher Vine (Chair), Barbara Walters, Eda Harris-Hastick, Patricia Matthews Salazar, Marge Reilly.

V: Sociology: Course Changes (non-voting)

J. Mogulescu introduced B. Walters, who presented the course changes.

VI. General Education: Course Changes (non-voting)

J. Mogulescu introduced J. Sparrow, who asked E. Karl to present the change to BIO 200, which serves primarily the HIM program. E. Karl presented the change.

VII. HIM: Program Change (voting)

E. Karl presented the program changes, all of which are to bring the program into CAHIIM compliance by August 2017. J. Mogulescu noted the partnership with union local 1199, to bring workers into the medical coding program. J. Mogulescu opened the floor for comments and questions. Hearing none, he asked for a motion (Lawton) and second (Bates) to vote on the item. All members present voted in favor.

VIII: Presentation, “Voices of America”

J. Mogulescu introduced Andrea Fagon, director of marketing and communications, who presented the “Voices of America” video and branding campaign. Discussions regarding the tagline “Education that Works as Hard as You Do” and of “CUNY Online” followed.
IX: Report of the Associate Dean for Academic Affairs

G. Otte updated the Council regarding the MA in Youth Studies degree (accepting students for Spring) and the MS in Nursing (awaiting approval by the NYSED Office of the Professions). The proposal to establish a BA in Liberal Studies will be coming forward to the Council in December, and three other degrees are in the nascent stages of discussion: an MS in Education, with New Visions for Public Schools; an MS in Research Administration and Compliance; and a legal administration degree.

X. Report of the Associate Dean for Administration & Finance

R. Levine informed the Council about the 2nd Annual Health Fair, which took place last month and had 150 attendees; that the School has reached a 95% collection rate for Fall 2016; and that contract ratification bonuses have been disbursed.

XI. Report of the Associate Dean for Student and Community Affairs

B. Peterson noted that Fall 2016 enrollment is 2733 and that the immunization record audit is due on Monday. He then introduced Z. Lobley, director of student services, who updated the Council regarding the student association, elections for which begin next week. B. Peterson also informed the Council that the Emergency Grant, funded by the Gerstner Family Foundation, has to date received 27 applications and that 7 awards totaling $13k have been made.

XII: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
December 8, 2016, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions
2. Approval of the October 13, 2016 Meeting Minutes
3. General Education: Course number change (non-voting) – Jennifer Sparrow
4. Proposal to Establish a BA in Liberal Studies (voting) – Jennifer Sparrow
5. Human Relations: Program Change (voting) – Bonnie Oglensky
6. Nursing: Program Change (voting) – Marge Reilly
7. Report of the Associate Dean for Academic Affairs
8. Report of the Associate Dean for Administration & Finance
9. Report of the Associate Dean for Student and Community Affairs
10. Other Items
11. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on December 8, 2016.

Governing Council Attendees:

Mimi Abramovitz
Mariette Bates
Martin Burke
Miesha Etheridge
Michael Fortner
Carl Grindley
James Hamski
Eda Harris-Hastick
B. Loerinc Helft
Tomas Lopez-Pumarejo
Carla Marquez-Lewis
John Mogulescu
Carlos Molina
Arthur O’Connor
Bonnie Oglensky
Anthony Picciano
Margaret Reilly
Jennifer Sparrow
Ashleigh Thompson
Barbara Walters

SPS Staff Attendees:

Lia Kudless
Rachel Levine
Z Lobley
George Otte
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the December 8, 2016 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Affirming the university’s position regarding immigrant students in light of current national situation
- Informing members of the successful Student Association election. New Association representatives will serve until June 2017:
Alexandra Iyer (BA Communication and Media)
Yvette Humphries (BS in Health Information Management)
Jacqueline Rivera (BA in Psychology)
Misty Gardner (BA in Psychology)
Ana Vasquez (BS in Information Systems)
Leonard Blades (MS in Disability Services in Higher Education)
Daniel Chan (MS in Disability Services in Higher Education)
Linda Yau (MS in Disability Services in Higher Education)
Shakima Williams-Jones (MS in Business Management and Leadership)

- Informing the Council re: Rick Schaffer and Jay Hershenson
- Informing the Council re: meeting with Gayle Horowitz on Friday, December 2
- Informing the Council about Trustee Barry Schwartz’ visit to SPS on Thursday, November 17
- Informing the Council that the Governor approved the School of Professional Studies’ moving forward to become its own school (after a wait of exactly a year and a day).
- Inviting members of the Council to the Holiday Party tomorrow (3pm, 4th Floor)

II. Approval of Governing Council Minutes

B. Peterson called for a motion (Helft) and second (Fortner) to vote on the approval of the minutes of the October 13, 2016 Governing Council meeting. All members present approved the minutes.

III. General Education Course Number Change (non-voting)

J. Mogulescu introduced Jennifer Sparrow, who presented the course number change.

IV: Proposal to Establish a BA in Liberal Studies (voting)

J. Sparrow introduced Carl Grindley, who provided an overview of the proposal. M. Bates and B. Loerinc Helft voiced support of the proposal on behalf of the curriculum committee. J. Mogulescu opened the floor for questions, and hearing none, called for a motion (Bates) and second (Hastick) to vote on the proposal. All members present voted in approval.

V: Human Relations: Program Change (voting)
J. Mogulescu introduced B. Oglensky, who presented the program change. J. Mogulescu opened the floor for questions, and hearing none, called for a motion (O’Connor) and second (Fortner) to vote on the changes. All members present voted in approval.

VI. Nursing: Program Changes (voting)

J. Mogulescu introduced M. Reilly, who presented the program change. J. Mogulescu opened the floor for questions, and hearing none, called for a motion (Picciano) and second (Helft) to vote on the changes. All members present voted in approval.

VII: Report of the Associate Dean for Academic Affairs

G. Otte informed the Council that notice has been filed with OAA regarding CUNY SPS’s plans to propose five new degrees: the BA in liberal studies, a master’s in education/teacher residency program, a master’s in research administration and compliance, an MS in health information management, and an MA in History. J. Mogulescu reported regarding the possibility of an upcoming partnership with the Gilder Lehrman Institute.

VIII. Report of the Associate Dean for Administration & Finance

R. Levine informed the Council that contract increases will be contained in the January 19, 2017 paychecks, and that Minely Ulloa-Rodriguez, budget director, has returned from maternity leave.

IX. Report of the Associate Dean for Student and Community Affairs

B. Peterson informed the Council that newly-elected student association members will be introduced to the Deans and Directors at their next meeting, and that a “What Next” forum with students is in it’s planning stages. He then provided an Institutional Advancement update, noting that:

- Since its founding in 2012, the CUNY SPS Foundation has raised more than $1.6M, including establishing an endowment now totaling nearly $400,000.

- Alan Fishman, the founding supporter of the ACE Scholarship, renewed his support this year, again providing a two-year, $100,000 matching gift to sustain and expand the program. The matching requirement is intended to help the School begin to build a Major Donor program: over the course of the next two years, we must raise $105,000 in direct support of the ACE Scholarship.

- November 29th marked the 5th annual “Giving Tuesday” and the first ever coordinated campaign across CUNY, branded #CUNYTuesday. Relative to the other CUNY Schools, SPS finished Giving Tuesday in the top ten both in dollars raised and number of donors. We logged 126 gifts and raised more than $23,000.
X: Other Items

J. Mogulescu noted that the Governance Review Committee has begun its work.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
1. Welcome & Introductions

2. Approval of the December 8, 2016 Meeting Minutes

3. Appointment of Curriculum Committee to Consider an MS in Research Compliance & Administration (non-voting): Otte

4. Dual-Joint AAS/BS in Information Systems (voting): O’Connor

5. Report of the Associate Dean for Academic Affairs

6. Report of the Associate Dean for Administration & Finance

7. Report of the Associate Dean for Student and Community Affairs

8. Other Items

9. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on March 2, 2016.

**Governing Council Attendees:**

Mariette Bates  
Ann Clarkson  
Miesha Etheridge  
Andrew Fair  
Michael Fortner  
Carl Grindley  
James Hamshki  
Eda Harris-Hastick  
B. Loerinc Helft  
Ellen Karl  
LaRoi Lawton  
Tomas Lopez-Pumarejo  
Carla Marquez-Lewis  
John Mogulescu  
Carlos Molina  
Arthur O’Connor  
Phil Pecorino  
Margaret Reilly  
Jennifer Sparrow  
Ashleigh Thompson  
Chris Vine  
Barbara Walters

**SPS Staff Attendees:**

Susan Ko  
Lia Kudless  
Rachel Levine  
Z Lobley  
Abi Morrison  
George Otte  
Brian Peterson

I. **Welcome and Introductions**

J. Mogulescu began the March 2, 2017 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Welcoming Phil Pecorino back to the Council
• Reminding the Council of the upcoming CAT Youth Theatre performance this weekend at Baruch

• Noting Carl Grindley’s new role as Academic Director of Communication and Media

• Informing the council that the BA in Liberal Studies has passed the BOT, and that the MS in Nursing degree has been approved by the state and we have begun accepting students for Fall.

• Noting that the School catalogue is now available online.

• Informing the Council that the 2016 Annual Report is available online (and that we can provide printed copies if requested)

• Inform the Council of CUNY SPS’s new US News and World Report Ranking (#2 in New York State, #1 in New York City, top 8% nationally).

• Informing the Council of two New York Times articles this week regarding the IG report and foundation boards at eight CUNY colleges

• Informing the Council about the MOU process changes for intracity contracts.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Walters) and second (Helft) to vote on the approval of the minutes of the December 8, 2016 Governing Council meeting. All members present approved the minutes.

III. Appointment of a Curriculum Committee to Consider an MS in Research Administration & Compliance (non-voting)

J. Mogulescu introduced George Otte, who asked Abi Morrison to provide an overview of the degree. She did so, and G. Otte then presented the following members of the curriculum committee:

• Anthony Carpi, Associate Provost and Dean of Research, John Jay College

• Jane Davis, CUNY Senior Counsel

• Julie George, Associate Professor, Department of Political Science, Queens College

J. Mogulescu thanked George and Abi, and accepted the members of the curriculum committee.

IV: Proposal to Establish a Joint AAS/BS in Information Systems with BMCC (voting)
J. Mogulescu introduced Arthur O’Connor, who provided an overview of the proposal. A number of comments in favor of dual/joint degrees were made by members of the Council, providing examples of those at other colleges. J. Mogulescu called for a motion (Molina) and second (Karl) to vote on the proposal. All members present voted in favor.

**V: Report of the Associate Dean for Academic Affairs**

G. Otte provided updates regarding the BA in Liberal Studies (submitted to the State), and the MS in Nursing (accepting students for Fall 2017), and noted that a BS in Health Services Administration and an MS in Research Administration and Compliance are in the pipeline.

G. Otte also updated the Council regarding the “Unconference” held on February 15.

**VIII. Report of the Associate Dean for Administration & Finance**

R. Levine updated the Council regarding the State Budget, noting that we await its finalization and determination regarding the proposed tuition increase ($250/year for 5 years). She also noted the governor’s executive order prohibiting asking a prospective employee’s prior salary before making an offer of employment.

**IX. Report of the Associate Dean for Student and Community Affairs**

B. Peterson provided an enrollment overview, noting our largest enrollment ever (3,024), an increase of 13% over last spring. He also noted our enrollment of over 14,000 students in programs offered through the Office of Professional Education and Workplace Learning.

**X: Other Items**

J. Mogulescu noted the governor’s proposal of the Excelsior Scholarship and discussion about some of its restrictive requirements ensued.

**XI: Adjournment**

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
1. Welcome & Introductions

2. Approval of the March 2, 2017 Meeting Minutes

3. Appointment of Curriculum Committee to Consider a BS in Health Services Administration. Otte (non-voting)

4. Appointment of a Curriculum Committee to Consider an MA in American History. Otte (non-voting)

5. Seminars on Science, new course: “Ecology.” (voting) Kim Enoch and, from AMNH:
   a. Dr. Robert Steiner - Director, Online Teacher Education Programs
   b. Dr. Ro Kinzler - Senior Director of Science Education, Director of the National Center for Science Literacy, Education and Technology, Co-Director, AMNH Master of Arts in Teaching Earth Science
   c. Dr. David Randle - Senior Manager, Professional Development

6. Communication and Media: program changes. Carl Grindley (voting)

7. Nursing: new course proposal. Marge Reilly (voting)

8. Report of the Associate Dean for Academic Affairs

9. Report of the Associate Dean for Administration & Finance

10. Report of the Associate Dean for Student and Community Affairs

11. Other Items

12. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on April 6, 2017.

Governing Council Attendees:

Mariette Bates
Miesha Etheridge
Andrew Fair
Eva Fernandez
Carl Grindley
David Halle
B. Loerinc Helft
Ellen Karl
LaRoi Lawton
Carla Marquez-Lewis
Patricia Mathews-Salazar
John Mogulescu
Carlos Molina
Arthur O’Connor
Jennifer Sparrow
Ashleigh Thompson
Shakima Williams
Sarah Zeller-Berkman

SPS Staff Attendees:

Kim Enoch
Washington Hernandez
Lia Kudless
Rachel Levine
Z Lobley
Abi Morrison
George Otte
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the April 6, 2017 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

• Welcoming Sarah Zeller-Berkman, academic director of the MA degree in youth studies program, to the Council
• Informing the Council re: the State Budget

• Updating the Council regarding the Murphy Institute

• Announcing our Graduation Speaker, Nisha Agarwal, Commissioner for the NYC Mayor’s Office of Immigrant Affairs.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Lawton) and second (Helft) to vote on the approval of the minutes of the March 2, 2017 Governing Council meeting. All members present approved the minutes.

III. New Course (“Ecology”), Seminars on Science (voting)

J. Mogulescu introduced Dr. Robert Steiner, director of online teacher education programs at the American Museum of Natural History, who introduced his colleagues, below, and together with them reviewed the new course.

Dr. Ana Porzecanski – Director of Museum Center for Biodiversity & Conservation

Dr. David Randle - Senior Manager, Professional Development

Irene Reidy - Senior Manager, Partnership Development, Online Teacher Education Programs

J. Mogulescu opened the floor for questions and comments. B. Loerinc Helft made positive comments, as did S. Zeller-Berkman, who also asked whether the course is open to non-DOE teachers. Answer: Yes, and a MOOC is forthcoming. B. Loerinc Helft asked whether other courses currently are MOOCs. Answer: Yes, four. S. Zeller-Berkman asked how many credits this course carries. Answer: Three.

J. Mogulescu called for a motion (Helft) and second (Lawton) to vote on the course. All members present voted yes.

IV. Appointment of a Curriculum Committee to Consider a BS in Health Services Administration (non-voting)

J. Mogulescu introduced George Otte, who then presented the following members of the curriculum committee:

• Scott Carey, Chief Operating Officer, Metropolitan Family Health Network

• Bill Ebenstein, Senior Fellow, John F. Kennedy, Jr. Institute for Worker Education

• Michael Javen Fortner, Academic Director & Assistant Professor, Urban Studies

K. Mogulescu thanked George, and accepted the members of the curriculum committee.
V. Appointment of a Curriculum Committee to Consider an MA in American History (non-voting)

J. Mogulescu introduced George Otte, who then presented the following members of the curriculum committee:

- **Jordi W. Getman-Eraso**, Associate Professor of History, Bronx Community College
- **Andrew Robertson**, Acting Executive Officer, History PhD Program, CUNY Graduate Center
- **Peter Vellon**, Associate Professor of History, Queens College

J. Mogulescu thanked George, and accepted the members of the curriculum committee.

VI: Program Changes: Communication & Media (voting)

J. Mogulescu introduced Carl Grindley, who provided an overview of the changes. B. Loerinc Helft inquired about the difference between “perspective,” and “elective” (answer: semantic; program’s choice); whether PLA outside of Communication & Media will count towards the degree (answer: yes, towards perspective course credit); whether the internship course is appropriate for other majors (answer: yes); and whether there should be prerequisites for courses involving law, marketing, etc. (answer: no).

J. Mogulescu called for a motion (Bates) and second (Karl) to vote on the changes. All members present voted yes.

VII: New Course: Nursing 625 (voting)

J. Mogulescu introduced Joanne Lavin, who provided an overview of the course. J. Mogulescu opened the floor for questions and comments. Hearing none, he called for a motion (Sparrow) and second (Bates) to vote on the course. All members present voted yes.

VIII: Report of the Associate Dean for Academic Affairs

G. Otte provided updates regarding the School’s growth: we now offer 20 degrees, and three more proposals should be coming forward to the next meeting. He emphasized the importance of attendance at the next meeting.

IX. Report of the Associate Dean for Administration & Finance

R. Levine noted that we are waiting for the finalized State Budget. She also noted that the Employee Engagement Committee’s clothes drive for Bottomless Closet collected 15 large bags of donated women’s work attire.
X. Report of the Associate Dean for Student and Community Affairs

B. Peterson noted that summer registrations are already above 500; that Beth Haller’s webinar focusing on disability in the media this past Wednesday was extremely well attended; and that a webinar focusing on cybersecurity is coming soon. He also provided an update regarding the institution of a College Association, and noted that four new Emergency Grants will be disbursed this week.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
1. Welcome & Introductions

2. Approval of the April 6, 2017 Meeting Minutes

3. 2017-18 Consortial Faculty and ACL Appointments (non-voting): Otte


7. BS in Health Information Management change request (voting): Karl

8. Proposal to Establish a BS in Health Services Administration (voting): Karl

9. Proposal to Establish an MA in History (voting): Megan Elias, Adjunct Associate Professor of History, CUNY SPS, and Director of Online Courses, Gilder Lehrman Institute

10. Proposal to Establish an MS in Research Administration and Compliance (voting): Farida Lada, Associate University Provost for Research Administration & Compliance

11. Report of the Associate Dean for Academic Affairs

12. Report of the Associate Dean for Administration & Finance

13. Report of the Associate Dean for Student and Community Affairs
   a. Student Association Update: Shakima Williams

14. Other Items

15. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on May 11, 2017.

**Governing Council Attendees:**
Mariette Bates  
Ann Clarkson  
Miesha Etheridge  
Carl Grindley  
David Halle  
James Hamski  
Eda Harris Hastick  
B. Loerinc Helft  
Ellen Karl  
Carla Marquez-Lewis  
Penny Lewis  
Patricia Mathews-Salazar  
John Mogulescu  
Carlos Molina  
Phil Pecorino  
Anthony Picciano  
Marge Reilly  
Jennifer Sparrow  
Ashleigh Thompson  
Christopher Vine  
Barbara Walters  
Alan Wernick  
Shakima Williams  
Sarah Zeller-Berkman

**SPS Staff:**
Washington Hernandez  
Lia Kudless  
Rachel Levine  
Z Lobley  
Janet Mohlenhoff  
Abi Morrison  
George Otte  
Brian Peterson

**Guests:**
Megan Elias  
Farida Leda
I. Welcome and Introductions

J. Mogulescu began the May 11, 2017 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Updating the Council regarding the Murphy Institute.
- Thanking B. Loerinc Helft for her service on the Council and congratulate her on her retirement. Jennifer Sparrow read a farewell statement from T. Lopez-Pumarejo who was absent.
- Thanking Barbara Walters for her service on the Council and congratulate her on her retirement.
- Reminding the Council of the 2017 Commencement ceremonies, taking place at 6pm on Wednesday, May 31st at David Geffen Hall, Lincoln Center.
- Thanking Mariette Bates for representing the CUNY SPS Faculty and the Council at Commencement.
- Announcing the award of the partnership with the Central Park Conservancy’s Institute for Urban Parks. The awarded grant of $648,000 over 2 ½ years will form a partnership through which we will help the Institute share its expertise in urban park management by helping expand its professional development programming to park professionals across the country and internationally.
- Thanking all members of the Council for their service this year.
- Thanking student members Meisha Etheridge and James Hamski, for their service this year.
- Noting that Student Alternate Shakima Williams-Jones has been elected as a student member of the Council, along with new representative Sarah Krusemark (BA Psychology). New student alternates will be George Fox (BA Human Relations) and Kelia Ray (BS Health Information Management).

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Helft) and second (Karl) to vote on the approval of the minutes of the April 7, 2017 Governing Council meeting. All members present approved the minutes.

III. Proposal to Establish a BS in Health Services Administration (voting)
J. Mogulescu introduced Ellen Karl, who reviewed the proposal. P. Pecorino asked regarding ways that students might get dual degrees. Answer: Will consider, though there will be quite a few additional credits. A. Picciano inquired regarding a double major. Answer: Will consider, but it would not fit into 120 credits. C. Grindley asked whether the HIM degree contains too many credits to accommodate a minor. Answer: Yes; credits mandated by AHIMA (75-credit major). C. Molina asked whether the issue of healthcare funding is contained in the program. Answer: Yes.

J. Mogulescu called for a motion (Picciano) and second (Helft) to vote on the course. All members present voted yes.

IV. Proposal to Establish an MA in American History (voting)

J. Mogulescu introduced Megan Elias, CUNY SPS Adjunct Associate Professor of History and Director of Online Courses at the Gilder Lehrman Institute, who reviewed the proposal. P. Pecorino asked who will perform grading for the program. Answer: SPS adjunct instructors, who will also run discussion boards and answer questions along with the lead scholars. P. Lewis asked if the student population is limited to K-12 teachers. Answer: No. She asked further whether a thesis is required. Answer: There is a capstone, which may be a thesis. Q: Who supervises capstone? Ans: Academic director. Q: Are there any additional faculty? Ans: There may be. Q: What is the contract title for the program’s academic director? Ans: Undecided.

A Picciano inquired whether the proposal had been shared with the deans of CUNY’s schools of education. Answer: This is not a teacher education program, but sharing the model is a good idea. G. Otte noted that courses are about both history and pedagogy, moving towards “stackable credits,” and is comparable to our current AMNH courses.

E. Karl asked whether the tuition is reduced. Answer: This is under discussion. P. Lewis inquired regarding the leader scholars’ employers – SPS or other institution. Answer: Gilder Lehrman. Q: To whom will the courses belong? Ans: The content is the property of Gilder Lehrman and the scholar. P. Lewis remarked regarding deprofessionalization of the adjunct faculty. Answer: Adjunct faculty will be teaching the course. The scholars are course content, an element of the course.

P. Lewis inquired further regarding the number of students pursuing the capstone, and whether there will be enough faculty to supervise. Answer: As volume grows, more people working within the University will be hired. C. Marquez-Lewis added that many online courses operate this way. She also asked how one might answer students in other programs who ask why this program has reduced tuition. Answer: We will have an answer once this point is finalized.

P. Matthews-Salazar Noted that she has worked with M. Eliaz and that she has faith in the program, but that this may be too much work for one person. Answer: Yes, scaling up is accounted for in the proposal.

C. Grindley noted that the degree comes from SPS, and that whomever is hired will have the power to change things. Answer: Yes. A. Picciano praised the model, and noted that the program should be able to decide who does the capstone courses and that jumbo courses already exist in CUNY.

S. Williams noted that the nature of the model allows the courses to change as history changes, and suggested that the lower tuition might be related to loan forgiveness for teachers.
P. Lewis reiterated her concerns about online models and suggested that adjunct faculty are underpaid to perform capstone work. Regarding online work, P. Pecorino noted that adjunct faculty as all faculty will deviate from syllabus, with academic freedom, in accordance with class strengths, etc.

J. Mogulescu called for a motion (Picciano) and second (Reilly) to vote on the proposal. All members present voted yes, except P. Lewis, who opposed.

**W. Proposal to Establish an MS in Research Administration & Compliance (voting)**

J. Mogulescu introduced Farida Lada, Associate University Provost for Research Administration & Compliance, who reviewed the proposal. P. Lewis inquired whether the academic director would be a full time faculty member. Answer: Perhaps eventually. S. Zeller-Berkman inquired whether there is a push for a master’s in the field. Answer: Yes.

J. Mogulescu opened the floor for questions and comments. Hearing none, he called for a motion (Grindley) and second (Karl) to vote on the proposal. All members present voted yes.

**VI: Special Action: Academic Probation & Dismissal Policy (voting)**

J. Mogulescu introduced Jennifer Sparrow, who presented the policy.

J. Mogulescu opened the floor for questions and comments. Hearing none, called for a motion (Grindley) and second (Pecorino) to vote on the changes. All members present voted yes.

**VII: Program Change: Health Information Management (voting)**

J. Mogulescu introduced Ellen Karl who provided an overview of the change.

J. Mogulescu opened the floor for questions and comments. Hearing none, he called for a motion (Helft) and second (Harris-Hastick) to vote on the course. All members present voted yes.

**VIII: Recommendation to the Dean for the Reappointment of Consortial Faculty & Academic Community Leaders (non-voting)**

George Otte recommended the following reappointments to the 2017-18 Consortial Faculty and as Academic Community Leaders, and J. Mogulescu accepted the recommendations:

**Consortial Faculty:**

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**2017-18 Community Leaders:**

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IX: Course Change: Business (non-voting)

B. Loerinc Helft presented the course change.

X: Course Change: Information Systems (non-voting)

B. Loerinc Helft presented the course change.

XI: Report of the Associate Dean for Academic Affairs

G. Otte deferred a report.

XII. Report of the Associate Dean for Administration & Finance

R. Levine noted that we are in the process of building out the recording and editing media room.

XIII. Report of the Associate Dean for Student and Community Affairs

B. Peterson noted that the establishment of an SPS College Association (the entity that would oversee the SPS Student Association) will be on the BOT June agenda.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
October 12, 2017, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the May 11, 2017 Meeting Minutes

3. Nursing: course change (non-voting) - Marge Reilly

4. General Education: SCI 200 approved for Scientific World (non-voting) – George Otte

5. Central Park Conservancy Project – Jill Hyland and Kimberly Enoch, Office of Professional Education and Workplace Learning

6. Report of the Associate Dean for Academic Affairs

7. Report of the Associate Dean for Student and Community Affairs

8. Other Items

9. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on October 12, 2017.

Governing Council Attendees:
Mariette Bates
Ann Clarkson
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David Halle
Eda Harris Hastick
Karen Kaplowitz
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LaRoi Lawton
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Patricia Mathews-Salazar
John Mogulescu
Carlos Molina
Arthur O’Connor
Bonnie Oglensky
Marge Reilly
Ashleigh Thompson
Christopher Vine
Shakima Williams-Jones

SPS Staff:
Kim Enoch
Washington Hernandez
Jill Hyland
Lia Kudless
Abi Morrison
George Otte
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the October 12, 2017 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by:

- Informing members of the Council that this is the first SPS Governing Council meeting of the 2016-2017 Academic Year and thanking everyone for their service.
• Welcoming the following new members:

SPS:  
**Edwin Knox**, Interim Academic Director, Business  
**Stephanie Luce**, Academic Director, Labor Studies (Penny Lewis is on Sabbatical)

UFS Representative:  
**Karen Kaplowitz**, Associate Professor of English, John Jay

Student Representatives:  
**Shakima Williams-Jones**, representative (MS in Business Management and Leadership)  
**Sarah Krusemark**, representative (BA Psychology)  
**George Fox**, alternate representative (Human Relations)  
**Kelia Ray**, alternate representative (Health Information Management)

• Informing the Council that a total of 3,222 students have enrolled at CUNY SPS for the Fall 2017 semester. This is the largest enrollment in the history of our School, and reflects an increase of 18% from last fall.

• Informing the council that NYSED approved the BS in Health Services Administration, and we have begun accepting students for Spring 2018

• Updating the Council regarding the MA in History with the Gilder Lehrman Institute, which has been withdrawn because differential tuition is not permitted within the University.

• Updating the Council regarding Governance revisions, which have been drafted and will soon be presented to the SPS community before coming before this body.

• Informing the Council that this year we rank in the top third of CUNY colleges, with over $25 million in current grants and contracts.

• Informing the Council about the University’s new marketing campaign.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Harris-Hastick) and second (Bates) to vote on the approval of the minutes of the May 11, 2017 Governing Council meeting. All members present approved the minutes.

III. Nursing: Course Changes (non-voting)
J. Mogulescu introduced Marge Reilly, who presented the course change (a name change to NURS 451). J. Mogulescu also asked her to briefly review the new MS in Nursing, which she did, noting also that four nursing students are currently in Haiti, and one is in Puerto Rico with his hospital.

IV. General Education: Course Change (non-voting)

J. Mogulescu introduced George Otte, who reviewed the course change (inclusion of SCI 200 into the Scientific World area of Pathways).

X. Presentation: Central Park Conservancy Project

J. Mogulescu introduced Jill Hyland, executive director, and Kim Enoch, project director, from the Office of Professional Education and Workplace Learning. K. Enoch delivered a PowerPoint presentation about the School’s project with the Central Park Conservancy.

VI: Report of the Associate Dean for Academic Affairs

G. Otte noted that the University has secured a $4 million grant, of which SPS will receive $150k for OER (Open Educational Resources). This funding will be used to make all of our General Education offerings carry $0 textbook cost to students.

VII. Report of the Associate Dean for Student and Community Affairs

B. Peterson introduced Anthony Sweeney, student life specialist, who provided an overview of the Student Association and its recent activities, including working on creating professional development grant for students. S. Williams-Jones noted that the Association’s main goal is to improve student engagement and interdisciplinary community, through events at SPS and online community-building software. C. Molina inquired regarding Facebook. Answer: The SPS Facebook account is run by the School, not by students. There are privacy concerns. A secure, closed community is sought.

A. Sweeney also noted that we have our first student representative on the University Student Senate this year, and noted further this year’s scholarship awardees and honor society inductees.

B. Peterson added that:

- Next summer, a new program through which Youth Studies students will travel to Bogota will join our current international programs in Haiti (Nursing) and Rwanda (Applied Theatre)
- We have students who live in all recent disaster-affected areas; work continues on identifying resources and making them available.
- Undergraduate enrollment has increased 16%; graduate enrollment has increased 24%. J. Mogulescu noted that the increase in enrollment will help facilitate some new hiring that had been impossible during the last number of years.

VIII: Other Items
J. Mogulescu noted that a revised Governance document will be presented to the SPS community shortly, and will come to this body for consideration thereafter.

IX: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
CUNY School of Professional Studies

Meeting Agenda
School of Professional Studies Governing Council
March 1, 2018, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions
2. Approval of the January 11, 2018 Meeting Minutes
4. Report of the Associate Dean for Academic Affairs
5. Report of the Associate Dean for Administration & Finance
6. Report of the Associate Dean for Student and Community Affairs
7. Other Items
8. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on January 11, 2018.

**Governing Council Attendees:**
Mariette Bates  
Carl Grindley  
David Halle  
Ellen Karl  
Edwin Knox  
Sarah Krusemark  
Carla Marquez-Lewis  
John Mogulescu  
Arthur O’Connor  
Bonnie Oglensky  
Marge Reilly  
Jennifer Sparrow  
Ashleigh Thompson  
Christopher Vine  
Shakima Williams-Jones  
Sarah Zeller-Berkman

**SPS Staff:**
Washington Hernandez  
Lia Kudless  
Jennifer G. Lee  
Rachel Levine  
Abi Morrison  
George Otte  
Brian Peterson  
Anthony Sweeney

**I. Welcome and Introductions**

J. Mogulescu began the January 11, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting with the following:

- Happy New Year

- US News and World Report Rankings of Online Bachelor’s Programs: 1st in New York State, 16th in the nation. Top 5% of all 346 institutions ranked. Up from last year’s rankings of 24th in the nation and 2nd in NYS.
Advancement Update:
  - Giving Tuesday: Total $33,928 raised for ACE Scholarship, exceeding our goal. Ranked 9th out of 24 in the University for dollars raised on this day (ahead of Brooklyn, Macaulay, and York, notably). We also ranked 9th in number of distinct donations. Thank members of the Council who may have donated for their support.
  - We have raised $204,668 since July 1, 2017 (281 donors)

University Notes & Changes:
  - Chancellor’s Departure
  - Brigette Bryant – New VC for Advancement
  - Gayle Horwitz – RF Board Chair, in addition to Secretary of the BOT
  - Strategic Framework – Academic Momentum Summit January 18th & 19th. SPS sending a team along with all other colleges.

JSMI Update – University moving forward with transition of JSMI into a School of Labor. Timeline uncertain.

Governance Plan update – UFS / PSC / Clarion.

IG Update – Still waiting for the report.

Commencement 2018 - Friday, June 1, 4:30pm. Ceremony at David Geffen Hall, Lincoln Center.

Announcing that the Youth Studies program received a $50k grant from Mozilla for student scholarships.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Oglensky) and second (Knox) to vote on the approval of the minutes of the January 11, 2018 Governing Council meeting. All members present approved the minutes.

III. General Education: Course Withdrawals (voting)

J. Mogulescu introduced Jennifer Sparrow, who reviewed the course withdrawals. J. Mogulescu called for a motion (Bates) and second (Oglensky) to vote on the changes. All members present approved.

IV. Seminars on Science: Course Change (non-voting)

J. Mogulescu introduced George Otte, who reviewed the course change.

V. HIM Course Change (non-voting)

J. Mogulescu introduced George Otte, who reviewed the course change.

VI. Human Relations Course Changes (non-voting)
J. Mogulescu introduced Bonnie Oglensky, who reviewed the course changes.

VII: Student Association Resolution to Increase Number of Representatives in Student Association
J. Mogulescu introduced Anthony Sweeney, student life specialist, and Shakima Williams-Jones and Sarah Krusemark, student representatives, who reviewed the resolution. C. Grindley inquired whether Student Association meetings are subject to the open meetings law. Answer: Yes. C. Grindley further inquired regarding the group’s quorum. Answer: 8. B. Oglensky inquired how the number of 6 additional representatives was determined. Answer: Enough to fill positions and USS seats. M. Reilly inquired whether the additional 6 could be undergraduate or graduate. Answer: Yes, either. J. Mogulescu called for a motion (Knox) and second (O’Connor) to vote on the resolution. All members present voted yes.

VIII. Report of the Associate Dean for Academic Affairs
G. Otte reiterated the recent US News and World Report rankings, noted that CUNY SPS now will have 10 online bachelor’s degree programs for the first time in Spring 2018 for a total of 25 programs, and noted that the School has added an average of 2 programs per year. J. Mogulescu noted that the School should begin to be ranked by US News and World Report for its master’s degree programs as well.

IX: Report of the Associate Dean for Administration and Finance
R. Levine reported that we are waiting for the State Budget. A 1.2 – 1.4 billion budget gap at the State level is anticipated. Central Office is developing its Annual Budget Request. The Governor’s Executive Budget may be released at the end of the month.

X: Report of the Associate Dean for Student and Community Affairs
In the absence of the associate dean, Assistant Dean for Enrollment Management Jennifer G. Lee reported that:

- Enrollment in Winter Session has increased 63%.
- Spring 2018 undergraduate applications have increased 13.5% (admits have increased 24%)
- Spring 2018 graduate applications have increased 11% (admits have increased 41%)
- Enrollment in Spring 2018 has increased 19.2% (undergraduate) and 16% (graduate)

C. Grindley inquired regarding predictions for Summer 3 session. G. Otte noted that it we are hopeful that it will be comparable to winter. J.G. Lee registered concerns regarding administrative capacity for 3 summer sessions.

XI: Adjournment
J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
March 1, 2018, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the January 11, 2018 Meeting Minutes


4. Governance (Discussion)

5. Report of the Associate Dean for Academic Affairs

6. Report of the Associate Dean for Administration & Finance

7. Report of the Associate Dean for Student and Community Affairs

8. Other Items

9. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on March 1, 2018.

Governing Council Attendees:
Mariette Bates
Carl Grindley
George Fox
David Halle
Eda Harris-Hastick
Ellen Karl
Karen Kaplowitz
Edwin Knox
Sarah Krusemark
LaRoi Lawton
Carla Marquez-Lewis
Patricia Mathews-Salazar
John Mogulescu
Carlos Molina
Arthur O’Connor
Bonnie Oglensky
Marge Reilly
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Sarah Zeller-Berkman

SPS Staff:
Lia Kudless
Rachel Levine
Abi Morrison
George Otte
Brian Peterson

I. Welcome and Introductions

J. Mogulescu began the March 1, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting with the following:

- University/School Notes & Changes:
  - Interim VC for HR Meg Egan
  - VC for Institutional Advancement Brigette Bryant
  - Chancellor Search
  - Legislative breakfast – Manhattan BP Gail Brewer will visit SPS at some future date
  - Search for new SPS Executive Director of Development has begun.
• JSMI Update – planning team continues to meet.

• Commencement 2018 - Friday, June 1, 4:30pm. Ceremony at David Geffen Hall, Lincoln Center.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Oglensky) and second (O’Connor) to vote on the approval of the minutes of the January 11, 2018 Governing Council meeting. All members present approved the minutes.

III. General Education: Course Change (voting) – Including PHIL 302 in Pathways

J. Mogulescu introduced Jennifer Sparrow, who reviewed the course change. J. Mogulescu called for a motion (Grindley) and second (Karl) to vote on the changes. All members present approved.

IV. Discussion – CUNY SPS Governance

J. Mogulescu introduced the topic and J. Sparrow provided an overview of the progress the Governance Task Force has made in redrafting CUNY SPS Governance, including a review of the feedback the Task Force has received. C. Molina inquired whether the tension from the PSC is regarding the process or the document. Answer: the document. Discussion regarding the increase in adjunct faculty in higher education ensued. M. Bates noted that some UFS suggestions are impracticable for SPS. Discussion regarding distinguished lecturers and professorial lines ensued. P. Mathews-Salazar remarked regarding the complexity of SPS, and the heterogeneity of CUNY, noting hope for a positive resolution and support for the reconstitution of the Council to include only members internal to SPS. L. Lawton noted that the SPS model is unfamiliar to the PSC, but that faculty, as backbone of University, must be made comfortable and their suggestions heard. Answer: Yes, SPS has met with PSC and UFS, and will consider all comments when drafting the new document. C. Molina inquired regarding the process. Answer: The Task Force will draft revisions, share with the SPS community, then put forward for vote by Council, after which the document is forwarded to the BOT. Discussion regarding SPS relative to other colleges ensued.

VIII. Report of the Associate Dean for Academic Affairs

G. Otte updated the Council regarding the work of the Persistence and Retention Task Force and its attention to the Academic Momentum initiative of the University. He noted also that SPS has received a $120k grant for Open Educational Resources work (development of zero-cost textbook courses).

IX: Report of the Associate Dean for Administration and Finance

R. Levine reported that the State Budget seems relatively optimistic regarding CUNY. She also updated the Council regarding the improvements to the SPS lobby at 119 W. 31st St.

X: Report of the Associate Dean for Student and Community Affairs

In the absence of the associate dean, Assistant Dean for Enrollment Management Jennifer G. Lee reported that:

• Enrollment is currently 3430 students, an increase of 12.6% from last fall. The next-highest enrollment increase in the University is Medgar Evers, at 7.6%.
- The BS in Health Services Administration and the BA in Liberal Studies are new this semester.
- Fall 2018 admissions have begun, and we see a 22% increase in undergraduate applications.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
1. Welcome & Introductions

2. Approval of the March 1, 2018 Meeting Minutes

3. General Education (Jennifer Sparrow)
   a. Course change (voting)
   b. New course proposal (voting)
   c. ANTH 101 inclusion in Pathways (voting)

4. Health Information Management (Ellen Karl)
   a. Program changes (voting)

5. Health Services Administration (Ellen Karl)
   a. Program change (voting)

6. Disability Studies (Mariette Bates)
   a. BA in Disability Studies program changes (voting)
   b. MA in Disability Studies program changes (voting)
   c. Advanced Certificate in Disability Studies program change (voting)

7. Business Management and Leadership (Edwin Knox)
   a. Program change (voting)

8. Human Relations (Bonnie Oglensky)
   a. Course change (voting)

9. JSMI Community Leadership Certificate (Stephen Greenfield)
   a. Program change (voting)

10. SPS nominations to the CUNY Common Core Review Committee (voting): Jennifer Sparrow

11. Announcement of Consortial Faculty and ACL Appointments (Non-voting): George Otte

12. Report of the Associate Dean for Academic Affairs

13. Report of the Associate Dean for Administration & Finance
14. Report of the Associate Dean for Student and Community Affairs

15. Other Items

16. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on May 10, 2018.

**Governing Council Attendees:**
Mariette Bates  
Ann Clarkson  
David Halle  
Ellen Karl  
Karen Kaplowitz  
Sarah Krusemark  
LaRoi Lawton  
Carla Marquez-Lewis  
Patricia Mathews-Salazar  
John Mogulescu  
Arthur O’Connor  
Bonnie Oglensky  
Marge Reilly  
Jennifer Sparrow  
Ashleigh Thompson  
Christopher Vine  
Shakima Williams-Jones  
Sarah Zeller-Berkman

**SPS Staff:**  
Lia Kudless  
Abi Morrison  
George Otte  
Brian Peterson  
Z Lobley  
W Hernandez

I. **Welcome and Introductions**

J. Mogulescu began the May 10, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting with the following:

- Vita Rabinowitz appointed as Interim Chancellor
- CUNY SPS Staff Updates: Departure of Rachel Levine & Brian Peterson.
- JSMI Update: Separation from SPS and establishment of School of Labor and Urban Studies continues.
• New Scholarship: Petrie Foundation, $150,000 over 3 years for BSN students

• Graduate NYC College Completion Grant: $200,000

• Commencement Speaker: Shaun King
  o Commencement 2018 - Friday, June 1
  4:30pm Ceremony
  David Geffen Hall, Lincoln Center
  Over 700 students will be graduating this year.

• Thanking outgoing student members Sarah Krusemark, George Fox, Kelia Ray; congratulating Shakima Williams Jones (MS Business Management & Leadership) for winning election and continuing as a representative. Congratulating new student representative Lisa Sheridan (BA Communications) and new alternate Sonia Grout De Beaufort (BA Psychology)

• Thanking all members for their service and support.

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Bates) and second (Mathews-Salazar) to vote on the approval of the minutes of the March 1, 2018 Governing Council meeting. All members present approved the minutes.

III. General Education: Course Changes (voting)

J. Mogulescu introduced Jennifer Sparrow, who reviewed the course changes.

J. Mogulescu called for a motion (Bates) and second (Oglesky) to vote on the GEOG 301 change. All members present voted yes.

J. Mogulescu called for a motion (Karl) and second (Mathews-Salazar) to vote on the ANTH 101 change & inclusion in Pathways. All members present voted yes.

IV. HIM: Course Change (voting)

J. Mogulescu introduced Ellen Karl, who reviewed the course change.

J. Mogulescu called for a motion (Bates) and second (O’Connor) to vote on the change. All members present voted yes.

V. HSA: Program Change (voting)

J. Mogulescu introduced Ellen Karl, who reviewed the course change.

J. Mogulescu called for a motion (O’Connor) and second (Bates) to vote on the change. All members present voted yes.
VI: Disability Studies: Three Voting Items

J. Mogulescu introduced Mariette Bates, who reviewed:

a) BA Program Changes. J. Mogulescu then called for a motion (Karl) and second (Reilly) to vote on the changes. All members present voted yes.

b) MA Program Changes. P. Mathews-Salazar inquired whether a Quantitative Research Methods course was included. Answer: Not at this time. J. Mogulescu then called for a motion (Oglensky) and second (Karl) to vote on the changes. All members present voted yes.

c) Advanced Certificate Changes. J. Mogulescu then called for a motion (O’Connor) and second (Mathews-Salazar) to vote on the changes. All members present voted yes.

VII: Business Management & Leadership Program Change (voting)

J. Mogulescu introduced George Otte, who reviewed the change.

J. Mogulescu called for a motion (Zeller-Berkman) and second (Karl) to vote on the item. All members present voted yes.

VIII: JSMI Community Leadership Certificate Program Change (voting)

J. Mogulescu introduced Stephen Greenfield, who reviewed the item. J. Mogulescu called for a motion (Oglensky) and second (Karl) to vote on the item. All members present voted yes.

IX: Nursing Special Action – Change to Progression Criteria (voting)

J. Mogulescu introduced Marge Reilly, who reviewed the item (students may now repeat a course only once). S. Williams Jones inquired regarding the number of students in the program. Answer: 450. J. Sparrow asked for confirmation that affected students could be dismissed from the program but not necessarily from the School. Answer: Yes. She further inquired whether such students could reapply and reenroll. Answer: Would be considered on a case-by-case basis.

J. Mogulescu called for a motion (O’Connor) and second (Lawton) to vote on the item. All members present voted yes.

X: SPS Nominations to the CUNY Common Core Review Committee (voting)

J. Mogulescu introduced Jennifer Sparrow who reviewed the item:
The Common Core Course Review Committee is a CUNY-wide faculty body with representation from each college. Its charge is to review courses submitted by the colleges to insure that the courses meet the designated learning outcomes for their Common Core curricular areas. The committee is divided into two subcommittees, each with oversight for several curriculum areas of the Common Core.
Faculty members serving on the CUNY-wide Common Core Course Review Committee must be chosen through college governance processes, so we are here today to nominate four SPS faculty representatives to the CCRC for AY 2018/2019 and 2019/2020. We are nominating more faculty than will actually be chosen to serve (two per college) because Central Office wants a good representation of disciplines on the committees.

- Subcommittee One: “English Composition,” “Creative Expression,” “World Cultures and Global Issues,” and “U.S. Experience in its Diversity.” Nominees: General Education Lecturer Kate Moss & Adjunct Professor and Gen Ed Academic Community Leader Eda Henao

- Subcommittee Two: “Mathematical and Quantitative Reasoning,” “Life and Physical Sciences,” “Scientific World,” and “Individual and Society.” Nominees: Adjunct Assistant Professor and Gen Ed Academic Community Leader Gabriela Smeureanu

J. Mogulescu called for a motion (Oglenksy) and second (Karl) to vote on the nominations. All members present voted yes.

XI: Announcement of 2018-19 Consortial Faculty and Academic Community Leaders (non-voting)

George Otte announced the following consortial faculty and academic community leader appointments for 2018-19:

2018-19 Consortial Faculty

<table>
<thead>
<tr>
<th>Driver</th>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Driver</td>
<td>John</td>
<td>Communications and Media</td>
</tr>
<tr>
<td>Grimmelmann</td>
<td>Erik</td>
<td>Information Systems</td>
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<tr>
<td>Friedman</td>
<td>Mark</td>
<td>Disability Studies</td>
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<tr>
<td>Harbus</td>
<td>Neil</td>
<td>Disability Studies</td>
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<tr>
<td>Wyman</td>
<td>Frank</td>
<td>Disability Studies</td>
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<tr>
<td>Bernhardt</td>
<td>William</td>
<td>GenEd</td>
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<td>FitzGerald</td>
<td>Michael</td>
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<td>Getman</td>
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<tr>
<td>Grindley</td>
<td>Carl</td>
<td>GenEd</td>
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<tr>
<td>Green</td>
<td>Amy</td>
<td>MA in Applied Theatre</td>
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<tr>
<td>Ballestas</td>
<td>Helen</td>
<td>Nursing</td>
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<tr>
<td>Fraser</td>
<td>Cira</td>
<td>Nursing</td>
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<tr>
<td>Liu</td>
<td>Shuguang</td>
<td>Online Business</td>
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<td>Barca</td>
<td>Tara</td>
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<td>Egbe</td>
<td>Emmanuel</td>
<td>Online Business</td>
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<tr>
<td>Resnik</td>
<td>Jim</td>
<td>Online Business</td>
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</tbody>
</table>
XII: Report of the Associate Dean for Academic Affairs

G. Otte reported the following:

- Ruru Rusmin has joined SPS as the new Director of Faculty Development
- Craigon Campbell has joined SPS as the new Director of Institutional Research
- The MS in Research Administration and Compliance and the MS in Nursing Informatics will begin in Fall 2018
- A concept paper is in development for a PhD in Disability Studies

IX: Report of the Associate Dean for Administration and Finance

In R. Levine’s absence, J. Mogulescu again noted her imminent departure from SPS to become the chief operating officer at the University Settlement and The Door.

X: Report of the Associate Dean for Student and Community Affairs

B. Peterson reported the following:

- Interviews are being conducted for a student wellness counselor
- Summer enrollments have reached 94% of last year’s total
- The first full year of the Student Association is ending; first Student Leadership Conference is tomorrow. Shakima Williams-Jones provided an overview.
- Lisa Sheridan reported regarding the launch of a student newspaper
- The Spring Reception will be held next week.
- Library services with Baruch College have been renewed with added access for alumni.
- Enough is Enough training will be provided to students.
- Nursing students are travelling to Guyana and Youth Studies students are travelling to Bogota this summer.

B. Peterson paid farewell to SPS as he begins a new position at the Graduate Center in June, and thanked all assembled.

**XI: Adjournment**

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.
Meeting Agenda
School of Professional Studies Governing Council
September 6, 2018, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions

2. Approval of the May 10, 2018 Meeting Minutes

3. BA in Sociology: Program changes (voting): B. Oglensky

4. Report of the Senior Associate Dean for Academic Affairs

5. Report of the Senior Associate Dean for Strategy & Innovation

6. Report of the Associate Dean for Enrollment Management & Student Services

7. Report of the Associate Dean for Administration & Finance

8. Other Items

9. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on September 6, 2018.

**Governing Council Attendees:**
Nikolaos Apostolakis
Kathleen Barker
Mariette Bates
Cheryl Bluestone
Ann Clarkson
Sonia Grout DeBeaufort
David Halle
Eda Harris Hastick
LaRoi Lawton
Carla Marquez-Lewis
Patricia Mathews-Salazar
John Mogulescu
Natasha Nurse
Arthur O’Connor
Bonnie Oglensky
Phil Pecorino
Marge Reilly
Lisa Sheridan
Anne Simmons
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Shakima Williams-Jones
Sarah Zeller-Berkman

**SPS Staff:**
Washington Hernandez
Lia Kudless
Jennifer G. Lee
Tracy Meade
Abi Morrison
George Otte
Z Lobley

I. Welcome and Introductions

J. Mogulescu began the September 6, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting with the following:

- Sharing a video of the 2018 Student Speaker at this past June’s Commencement.
Welcoming the following new members:

**SPS:**
- Elizabeth Alsop, Academic Director, Communication & Media/Liberal Studies
- Eda Henao, Consortial Faculty, General Education
- Anne Simmons, Consortial Faculty, Nursing
- Cheryl Bluestone, Consortial Faculty, Psychology
- Neil Harbus, Consortial Faculty, Disability Studies
- Jeanneth Sanguirma-Quiles, Adjunct Faculty, General Education

**University Representatives:**
- Joseph Dauben, Distinguished Professor of History, Grad Center & Lehman College (Appointed by President of Grad. Center)
- Elizabeth MacAulay-Lewis, Assistant Professor & Acting Executive Officer, MA in Liberal Studies, Graduate Center (Appointed by President of Graduate Center)
- Natasha Nurse, Lecturer, Lehman College (Appointed by EVC/Univ. Provost)

**UFS Representatives:**
- Kathleen Barker, Professor of Psychology, Medgar Evers
- Nikolaos Apostolakis, Associate Professor of Mathematics & Computer Science, Bronx Community College

**Student Representatives:**
- Lisa Sheridan, BA in Communication and Media
- Sonia Grout DeBeaufort (Alternate), BA in Psychology

- Asking all members of the Council to introduce themselves around the table.

- Providing an update regarding the restructuring at SPS and introducing new members of SPS Deanery (who are not voting members of the Council but who provide reports at each meeting):
  - Tracy Meade, Senior Associate Dean for Strategy & Innovation
  - Washington Hernandez, Interim Associate Dean for Administration & Finance
  - Jennifer Grace Lee, Associate Dean for Enrollment Management & Student Services
  - Jennifer Sparrow, Associate Dean for Academic Affairs

- Updating the Council regarding the University

- Informing the Council that 3,239 students have enrolled at CUNY SPS for the Fall 2018 semester. This is a 2% increase from last year. J. Mogulescu also noted the loss of 13% of SPS students with the departure of the Murphy Institute.
• Informing the council that the MS in Research Administration & Compliance has begun with an opening class of 27.

• Inform the Council that we are beginning discussions re: an MA in Museum Studies with the New-York Historical Society

• Updating the Council regarding Governance (revised draft plan completed and to be presented to SPS community/PSC/UFS in October, with scheduling of town hall discussion, before coming before this body for review and a vote in December). P. Pecorino opined that the new structure will better serve the School.

• Updating the Council regarding the departure of the Murphy Institute

• Other

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (O’Connor) and second (Mathews-Salazar) to vote on the approval of the minutes of the May 10, 2018 Governing Council meeting. All members present approved the minutes, with the exceptions of Nikolaos Apostolakis, Kathleen Barker, and Philip Pecorino, who abstained.

III. Sociology: Program Change (voting)

J. Mogulescu introduced Bonnie Oglensky, who reviewed the program change. Discussion ensued clarifying that SOC 101 is now a prerequisite to SOC 490. Discussion also took place regarding the distinction between course withdrawals (removed from catalogue) and course removal (removed from program but still exist for others to use).

J. Mogulescu called for a motion (Bates) and second (O’Connor) to vote on the program change. All present voted yes.

IV: Report of the Senior Associate Dean for Academic Affairs

G. Otte reported the following:

• New programs: MS in Research Administration & Compliance; MS in Nursing Informatics
• Nursing will be undergoing CCNE accreditation in Fall 2019 and has begun preparation
• We will undergo Middle States self-study creation with the Graduate Center this year
• Academic Momentum work continues: we received a Graduate NYC grant and a Career Success Initiative grant to improve access, persistence, and completion.
• Our OER/ZTC initiative has saved students more than $200k in textbook costs; we have been awarded $176k to continue this project for a second year. Over 80% of our General Education courses and 33% of all courses are now OER.
V: Report of the Senior Associate Dean for Strategy & Innovation

T. Meade introduced herself and provided an overview of her area, reporting on:

- The recent departures in PEWL (Jill Hyland, Patrick Dail)
- Leadership Accelerator program
- $18m ($3m @ Hunter) ACS Workforce Institute contract (overview)
- Establishment of an Institutional Effectiveness office
- Enrollment Management
- Pursuit of $25k available from University for student fee forgiveness

J. Mogulescu also noted our new coding certificate with NYC Health and Hospitals, and that SPS ranks 6th in the University for grants and contracts, with almost $25 million this year.

VI. Report of the Senior Associate Dean for Enrollment Management & Student Services

J. G. Lee introduced herself and reported the following:

- We are entering the Fall 2018 semester with an increase in enrollment, especially pleasing given the departure of the Murphy Institute
- Although the fall semester is just beginning, the Admissions team has begun to gear up for the Spring 2019 application cycle, which includes learning the intricacies of the University’s new undergraduate application. Beginning with the Spring 2019 application cycle, CUNY SPS will join the University’s transfer application. We will no longer have our own undergraduate degree application. Spring 2019 admission decisions will be sent toward the end of September.
- The Board of Trustees is scheduled to vote on lowering the graduate application fee from $125 to $75 in October. CUNY’s graduate application fee is higher than other major U.S. public universities (average public university graduate application cost is $74). NYU $100, Columbia $110.
- The University has rolled out a new Title IX online training module (SPARC) to educate students about sexual misconduct, ways to prevent it, and the campuses’ response to a complaint. This new training is required of all new admits and those who are determined to be in a “high risk” category.
- Our new Psychological Counselor began on August 13. This is a new position for CUNY SPS and she is busy building a framework of services to support our students.
- We have 11 ACE scholars and 45 ACE mentees this year. This scholarship is a degree completion scholarship that has a mentoring component.
- Our study abroad trips continue to grow. From 2009-2016, we had a maximum of one overseas experience per year – Project Rawanda. This past year, we had four study abroad trips, including
two this past summer. Five BSN students completed their clinical experience in Guyana and 13 MA in Youth Studies students studied in Bogota, Columbia.

- The Student Association is flourishing. There are 15 members, and they have some great ideas for the upcoming year.

VII: Report of the Interim Associate Dean for Administration and Finance

W. Hernandez introduced himself and reported regarding:

Initial Budget Allocations were timely this year allowing us to begin our fiscal operations without extensive prioritization of procurements and personnel actions

- FY19 Budget - 2% Labor Reserve (2019), 4% and 6% in the following fiscal years
- Chief Diversity Officer search is in final stages; this position will be shared between professional/graduate school campuses
- Open Searches: Director of PEWL, Deputy Director of PEWL, Faculty (2), Nursing Clinical Coordinator
- Collection Rate: 94% as of today
- Virtual Desktop Integration
- CUNY SPS Health Fair - Thursday, September 20th
- Project Back to School

N. Apostolakis inquired whether the two faculty searches are for full-time or part-time faculty. Answer: Full-time.

XI: Adjournment

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and asked for a motion (N. Apostolakis) and second (A. O’Connor) to adjourn the meeting. Adjourned.
1. Welcome & Introductions

2. Approval of the September 6, 2018 Meeting Minutes

3. General Education: Course Changes (voting): J. Sparrow

4. Draft Governance Plan: Discussion (non-voting)

5. Report of the Senior Associate Dean for Academic Affairs

6. Report of the Senior Associate Dean for Strategy & Innovation

7. Report of the Associate Dean for Enrollment Management & Student Services

8. Report of the Associate Dean for Administration & Finance

9. Other Items

10. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on October 11, 2018.

**Governing Council Attendees:**
Elizabeth Alsop
Nikolaos Apostolakis
Kathleen Barker
Mariette Bates
Cheryl Bluestone
Ann Clarkson
Sonia Grout DeBeaufort
David Halle
Edwin Knox
Emmanuel Egbe
Carla Marquez-Lewis
John Mogulescu
Carlos Molina
Arthur O'Connor
Bonnie Oglensky
Phil Pecorino
Marge Reilly
Jeanneth Sangurima-Quiles
Lisa Sheridan
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Shakima Williams-Jones
Sarah Zeller-Berkman

**SPS Staff:**
Washington Hernandez
Lia Kudless
Jennifer G. Lee
Tracy Meade
Abi Morrison
George Otte

**Guests:**
James McElwane

I. Welcome and Introductions

J. Mogulescu began the October 11, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting with the following:
- Updating the Council regarding the University
- Noting the new lobby mural
- Updating the council regarding Alan Fishman’s renewal gift to fund the ACE Scholarship program and other notable gifts
- Updating the council regarding our successful Health Fair
- Updating the council regarding last week’s Disability and Employment event

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (O’Connor) and second (Pecorino) to vote on the approval of the minutes of the September 6, 2018 Governing Council meeting. All members present approved the minutes.

III. General Education: Course Changes (voting)

J. Mogulescu introduced Jennifer sparrow who presented the course changes:

a) BIO 250. J. Mogulescu called for a motion (Apostolakis) and second (Pecorino) to vote on the changes. All members present voted in favor.

b) ENG 350. P. Pecorino inquired whether the submission form is CUNY-wide, as it uses the term “department.” Answer: Yes. J. Mogulescu called for a motion (Pecorino) and second (Knox) to vote on the changes. All members present voted in favor.

c) HIST 202. J. Mogulescu called for a motion (O’Connor) and second (Vine) to vote on the title change. All members present voted in favor.

IV: Draft New Governance Plan – Discussion (non-voting)

J. Mogulescu provided a history and background of CUNY SPS and of its governance. J. Mogulescu provided an overview of the updated draft governance and of its drafting process and review/discussion to date. P. Pecorino circulated a document containing four suggested edits by the UFS (document appended), and provided brief explanation of governance, bylaws, and shared governance at CUNY.

P. Pecorino reviewed suggestions one and two; K. Barker reviewed suggestion three; N. Apostolakis reviewed suggestion four. Detailed discussion regarding the suggestions ensued, including extensive discussion regarding academic director selection, faculty participation, the proposed division structure, consortial faculty, election/appointment of Council chair & vice chair, number of elections required by
draft plan. J. Mogulescu noted that the UFS’s suggestions will be considered and may be accepted or rejected.

V. Report of the Senior Associate Dean for Academic Affairs

G. Otte reported the following:

- The appointment of a curriculum committee to consider a proposed MA in Museum Studies degree. He also reviewed the degree, and J. Mogulescu noted that SPS leadership met with Baruch and CSI provosts yesterday, who agreed the degree is not duplicative. K. Barker inquired whether the program’s faculty will be CUNY employees. Answer: Yes; some may be affiliated with the Museum, but all will be hired to teach as SPS adjunct faculty.

VI. Report of the Senior Associate Dean for Enrollment Management & Student Services

J. G. Lee reported the following:

- Winter/Spring 2019 enrollment opens on Monday
- The University’s graduate program application fee has dropped to $75
- Three SPS students received USS scholarships
- We have begun a texting pilot program, nudging applicants to complete their applications
- We held a successful undergraduate information session last night
- A professional development fund has been instituted for students

VII: Report of the Interim Associate Dean for Administration and Finance

W. Hernandez reported that the School’s financial plan was submitted on September 21st. He also reported regarding the homeless and drug activity on 31st St., and the School’s work with the local precinct.

VIII: Other Items

J. Mogulescu asked if there were any other items. L. Sheridan inquired regarding installing a disability ramp/curb cut at the School’s 31st St. entrance. Answer: We will investigate; a portable ramp is a good option.

IX. J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting. Adjourned.
Meeting Agenda
School of Professional Studies Governing Council
December 6, 2018, 3:00 – 5:00 p.m.
CUNY SPS: 119 W. 31st St., 10th Fl. Conference Room

1. Welcome & Introductions
2. Approval of the October 11, 2018 Meeting Minutes
3. MS in Data Science Course Change (voting)
4. Proposal to Establish an MA in Museum Studies (voting)
5. New Proposed Governance Plan (voting)
6. Report of the Senior Associate Dean for Academic Affairs
7. Report of the Senior Associate Dean for Strategy & Innovation
8. Report of the Associate Dean for Enrollment Management & Student Services
9. Report of the Associate Dean for Administration & Finance
10. Other Items
11. Adjourn
A meeting of the Governing Council of the School of Professional Studies was convened at 3:00 p.m. on December 6, 2018.

**Governing Council Attendees:**
Elizabeth Alsop
Nikolaos Apostolakis
Kathleen Barker
Mariette Bates
Sonia Grout DeBeaufort
David Halle
Eda Henao
Ellen Karl
Edwin Knox
Emmanuel Egbe
Carla Marquez-Lewis
Patricia Mathews-Salazar
John Mogulescu
Carlos Molina
Arthur O’Connor
Bonnie Oglensky
David Olan
Phil Pecorino
Marge Reilly
Jeanneth Sangurima-Quiles
Lisa Sheridan
Anne Simmons
Jennifer Sparrow
Ashleigh Thompson
Christopher Vine
Allan Wernick
Shakima Williams-Jones
Sonia Grout-DeBeaufort

**SPS Staff:**
Washington Hernandez
Lia Kudless
Jennifer G. Lee
Tracy Meade
Abi Morrison
George Otte

**Guest:**
Valerie Paley

IV. Welcome and Introductions
J. Mogulescu began the December 6, 2018 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by updating the Council regarding:

- Our HIM program has received reaccreditation by CAHIIM, and thanking Ellen Karl
- Chancellor Search
- University’s Budget Request
- Giving Tuesday: We raised over $43K for the CUNY SPS FY19 CUNYTuesday campaign towards student scholarships, exceeding our initial $40K goal. This represents a 33% increase in fundraising dollars over last year. We also exceeded the number of donors as well. I am also pleased to report that our first Health and Wellness CUNYTuesday Event on campus with presentations from four of our great alumni was excellent. We had 90 RSVPS and 55 attendees for the event. For a first-time event on campus, the attendance rate is very healthy.
- Amazon: Presentations were made @ COPS yesterday; University is hopeful for a commitment by Amazon to hire CUNY graduates and students.
- Launch of The Kiosk student publication last month; congratulated Lisa Sheridan on her hard work. Lisa Sheridan noted that SPS received the USS trophy for coalition building.
- Holiday Party: Friday December 21st @ 3pm

V. Approval of Governing Council Minutes

J. Mogulescu called for a motion (O’Connor) and second (Oglensky) to vote on the approval of the minutes of the October 11, 2018 Governing Council meeting. All members present approved the minutes.

VI. MS in Data Science Course Change (voting)

J. Mogulescu introduced Arthur O’Connor who presented the course change, 643 Special Topics to 612 Recommender Systems. J. Mogulescu called for a motion (Pecorino) and second (Knox) to vote on the changes. All members present voted in favor.

IV: Proposal to Establish an MA in Museum Studies (voting)

J. Mogulescu introduced George Otte, who presented the proposal along with Valerie Paley, vice president, chief historian, and director of the Center for Women’s History at the New-York Historical Society. J. Mogulescu opened the floor for comments and questions. C. Molina inquired about the job market in the field. Answer: The chart contained in the proposal provides an overview; a good job market.
P. Mathews-Salazar noted her support of the degree and the opportunities it will provide for CUNY students. P. Pecorino noted that the UFS had received a letter of dissent from the chair of the CCNY art department, and that he and the other two UFS delegates on the Council would abstain from the vote. J. Mogulescu indicated UFS Chair Martin Burke had voiced support of the degree. L. Sheridan requested increasing the courses to expand opportunity to undergraduates. Answer: Will investigate. S. Grout-deBeaufort asked how the 15 hours on-site would work for our students. Answer: 15 hours over 15 weeks, hybrid, online, different modes of delivery. S. Williams-Jones noted the opportunity for partnerships with museums across the US. Answer: Under consideration.

J. Mogulescu called for a motion (Karl) and second (O'Connor) to vote on the proposal. All members voted yes, except for Apostolakis, Barker, and Pecorino, who abstained.

VI. New CUNY SPS Governance Plan

J. Mogulescu introduced Jennifer Sparrow, who provided an overview of the drafting process, and reviewed the UFS suggestions from the Council’s last meeting and SPS’s responses to them. J. Mogulescu opened the floor for comments and questions. P. Pecorino praised some elements of the Plan, but noted that because there is no provision for elected department chairs, he and the UFS representatives to the Council will be voting no. J. Mogulescu called for a motion (Karl) and second (Mathews-Salazar) to vote on the Plan. All members present voted yes, except for Apostolakis, Barker, and Pecorino, who voted no. The Plan will now move through the University’s approval process.

VII. Report of the Senior Associate Dean for Academic Affairs

G. Otte reported about the Provost’s Retreat, his recent presentation at the UN, and regarding the School’s first path to a Zero Textbook Cost degree.

VIII. Report of the Senior Associate Dean for Strategy and Innovation

T. Meade noted that:

The Institutional Research unit has created data reports for all SPS academic directors. We are completing a final review of these data reports for accuracy and will distribute them to the ADs next week. These reports provide student enrollment, retention and degree completion by degree program from launch to the most fall 2018 and track students for 6 years.

The Office of Professional Education and Workplace Learning is in discussion with the Department of Homeless Services about a procedures and training project for newly hired and existing employees; additionally, we’re in discussion with the Department of Corrections about a project for supervisor and management development programs.

A $100K gift from a private donor to the Office of the University Dean of Continuing Education and Workforce Programs will be split evenly between SPS and JJAY. The funds are meant to support
students who have stopped out for a semester, have 30 or fewer credits left to graduate, and are in need of financial support to return and finish their degree.

IX. Report of the Associate Dean for Enrollment Management & Student Services

J. G. Lee reported the following:

- Enrollment is up 15.5% for Winter 2019 and 5% for Spring 2019
- Our undergraduate applications have increased; our graduate applications have decreased
- We are developing a performance-based application for adults (with GRADNYC funding)
- Our new Online Learning Simulator opens on Monday
- We recently convened our Campus International Risk Management Team, whose first focus will be the new CUNY regulations concerning student international travel

IX: Report of the Interim Associate Dean for Administration and Finance

W. Hernandez updated the Council regarding:

1. 31st St. homeless and illegal activity
2. The separation of the School of Labor from CUNY SPS: did not decrease our revenue
3. Our mid-year fiscal report from the Central Office indicates that we are doing well
4. Space at SPS

J. Mogulescu also added that we have reached over $30 million in grants and contracts this year.

X: Other Items

J. Mogulescu asked if there were any other items. He noted that C. Molina has announced his retirement, and acknowledged his contributions to the University.

XI. Adjourn. J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting. Adjourned.