A meeting of the Governing Council of the School of Professional Studies was convened at 3:30 p.m. on September 24, 2019.

**Governing Council Attendees:**

Elizabeth Alsop  
Tara Barca  
Santy Barrera  
Mariette Bates  
Bill Bernhardt  
Holli Broadfoot  
Leah Chajeczkis  
Emmanuel Egbe  
Carl Grindley (alt. Getman)  
Amy Green  
Sahana Gupta  
David Halle  
Washington Hernandez  
Felix Huertas  
Erin Jeanette  
Jan Kaminsky  
Ellen Karl  
Edwin Knox  
Lia Kudless  
Jennifer Lee  
Jennifer Grace Lee  
Z. Lobley  
Melanie Lorek  
Carla Marquez-Lewis  
Brian McDonald  
Tracy Meade  
John Mogulescu  
Janet Mohlenhoff  
Shanee Morris  
Kate Moss  
Arthur O'Connor  
Michael O'Donnell  
Bonnie Oglesky  
George Otte  
Dawn Picken  
Marge Reilly  
Marilyn Ridley  
Carlos Ronisky  
Ruru Rusmin
I. Welcome and Introductions

J. Mogulescu began the September 24, 2019 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by welcoming all to the first meeting of the newly constituted CUNY SPS Governing Council. He then updated the Council regarding:

- Chancellor Transition and Central Office and Presidential Appointments:
  - James Muyskens – Interim President, Grad Center
  - William Tramontano, Interim President, Queens College
  - Jose Luis Cruz, EVC Academic Affairs/Univ. Provost
  - Glenda Grace – Senior Vice Chancellor for Institutional Affairs & Strategic Advancement and Special Counsel
  - Maite Junco – Vice Chancellor for Communications & Marketing
- The Chancellor has a new initiative regarding online education. CUNY SPS has submitted a document on how we can play a role in serving online students throughout the university and is currently awaiting a response
- Middle States is underway with the visit occurring in March. The self-study will be shared widely when it is received
- Mariette Bates has launched the Journal of Teaching Disability Studies, which is the first peer-reviewed journal to focus on the pedagogy of the field
- The Council for Adult and Experiential Learning (CAEL) has awarded CUNY SPS the 2019 CAEL Adult Learner Impact Award in recognition of our innovation and support of students. Jennifer Sparrow will represent us at the awards ceremony in November
- Sixth Annual Scholarship Reception for all CUNY SPS scholarship awardees will be held on 10/23
- The Nursing Program has hosted their accreditation visit and will formally hear about the decision in April
II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Karl) to vote on the approval of the minutes of the May 9, 2019 Governing Council meeting. The motion was seconded. All members present approved the minutes.

III. Approval of the Faculty Members of the Budget Committee

J. Mogulescu noted that, as prescribed by the Governance Plan, three faculty members have been selected by the Academic Directors to serve on the Budget Committee. They are: Janet Mohlenhoff (Clinical Professor, HIM), Sarah Zeller-Berkman (Academic Director, Youth Studies), and Patricia Bartley-Daniele (Associate Professor, Nursing). Mogulescu opened the floor for comments and questions. Hearing none, he asked for a motion (Lavin) and second (Lee) to vote on these items. All members present voted yes.

IV. Approval of the Faculty Members of the Faculty Student Disciplinary Committee

J. Mogulescu introduced Jennifer G. Lee, who reviewed the Faculty Student Disciplinary Committee’s scope and the requirement for elected faculty to participate thereon. Mogulescu opened the floor for comments and questions. Hearing none, he asked for a motion (Lavin) and second (Knox) to vote on these items. All members present voted yes.

V. Report and Recommendations of the Curriculum Committee

J. Mogulescu noted that there are no curricular items coming forward at this time. He introduced Ellen Karl, who reported that the committee is considering by-laws.

VI. Report and Recommendations of the Academic Standing Committee

J. Mogulescu introduced Carla Marquez-Lewis, who reported that there was one grade appeal and that the committee rendered a decision. Marquez-Lewis then presented the proposed change to required credits in residence. Mogulescu called for a motion (Karl) and second (Broadfoot). Mogulescu opened the floor for comments and questions. Discussion regarding the proposal ensued, including detailed discussion regarding the potential effect of this change on the branding of the degree, the length of time graduates should and would spend as students at CUNY SPS before earning their degree, how the proposed change fits CUNY SPS’s mission, and how it might serve students. After the discussion, Mogulescu called for a vote on the proposal. 38 members approved, 5 opposed, and 3 abstained. The motion carried.
VII. Call for Nominations to Serve on the Membership Committee

J. Mogulescu introduced Jennifer Sparrow, who explained the purpose and composition of the committee. Sparrow informed the council that Lia Kudless would be reaching out to all constituencies with the goal to have the committee ready in time for the next election.

VIII. Appointment of Special Personnel Committee

J. Mogulescu explained the purpose and composition of the committee. He introduced George Otte, who introduced the appointed faculty members to the CUNY SPS Special Personnel Committee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Institution</th>
<th>Position</th>
<th>Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lilly Mathew</td>
<td>Nursing</td>
<td>SPS</td>
<td>Assoc Professor</td>
<td>Nursing</td>
</tr>
<tr>
<td>Bill Bernhardt</td>
<td>English</td>
<td>College of Staten Island</td>
<td>Assoc Professor</td>
<td>CF Gen Ed</td>
</tr>
<tr>
<td>Emmanuel Egbe</td>
<td>Business</td>
<td>Medgar Evers</td>
<td>Professor</td>
<td>CF Business</td>
</tr>
<tr>
<td>Cynthia Thompson</td>
<td>Business</td>
<td>Baruch</td>
<td>Professor</td>
<td>CF Business</td>
</tr>
<tr>
<td>Amy Green</td>
<td>Theatre</td>
<td>John Jay</td>
<td>Assoc Professor</td>
<td>CF Applied Theatre</td>
</tr>
<tr>
<td>Carl Grindley</td>
<td>English</td>
<td>Hostos CC</td>
<td>Professor</td>
<td>CF Gen Ed</td>
</tr>
<tr>
<td>Eda Henao</td>
<td>Modern Languages</td>
<td>BMCC</td>
<td>Professor</td>
<td>ACL Gen Ed</td>
</tr>
</tbody>
</table>

IX. Report of the Senior Associate Dean for Academic Affairs

G. Otte reported the following:

- Strong start for all 23 degree programs (11 undergrad and 12 graduate)
- The Museum Studies MA is our largest launch of a graduate program at more than 50 students registered, and its launch was marked by a reception for faculty and students at the New York Historical Society on 9/10
- Museum Studies MA is also our most rapidly approved program, going to NYSED in late February and being approved in mid-April
- Commission on Collegiate Nursing Education (CCNE) accreditation is going very smoothly

J. Mogulescu informed the council that over 40% of new Fall 2019 Museum Studies MA students are people of color and that Louise Miren has raised $40k in scholarships for students beginning in Fall 2019 in addition to another $20k for students beginning in Spring 2020.

X. Report of the Senior Associate Dean for Strategy and Innovation

T. Meade reported the following:

- Submitting information for the US News and World report on 9/27/19
- Working with Kingsborough to determine how students in their first online program can transfer to CUNY SPS smoothly
• Institutional Effectiveness and Planning has increased presence on the website, and all are encouraged to visit those webpages
• J. Mogulescu and T. Meade met with Carnegie and are in conversations with M. Reilly and E. Karl regarding participating in Robin Hood
• New subway campaigns will be launched such as “Skip the Commute.” Word of mouth suggests that the students have indeed been seeing these on their commutes
• CUNY SPS is looking forward to continuing to develop relationships with other NY foundations

XI. Report of the Associate Dean for Enrollment Management & Student Services

J. G. Lee reported the following:

• 21.74% increase in undergraduate degree applications and 24.66% increase in graduate degree applications
• Have added priority deadlines for to encourage undergraduate degree applicants to submit their materials earlier in the application cycle
• Our summer enrollment finished at 1,357, which is an increase of 3.27% from last summer
• Our fall enrollment is at 3,666, an increase of 11.56%
• Graduate degree enrollment is up 17.61%. We would still be up 12.06% without the new MA in Museum Studies
• New application process, Jump Start, 114 applied, admitted 72 students, 56 of whom enrolled.
• Student Services had a documentary screening of “Trust Me I’m Sick” and will have two more on disability to be shared soon
• We are launching EAB, which will assist with student success, tracking students, and communicating with students
• Continuing to work on the functionality and accuracy of DegreeWorks
• There is a new section on the website on tuition and financial aid that should help students and potential applicants locate this information smoothly

J. Mogulescu noted that we are the exception in CUNY regarding enrollment, up 12%. Many CUNY employees are choosing to enroll in school here, and we were first in this last semester.

X: Report of the Associate Dean for Administration and Finance

W. Hernandez reported the following:

• CUNY SPS is fiscally and financially sound even when other campuses are flat lined due to an increase in enrollment and the fact that we are cautious with putting money aside
• Financial report to be submitted to Central on September 30
• CUNY SPS had two audits over the summer. The foundation audit went smoothly. We are currently waiting to hear the results of the school-wide audit.
XIII: Other Items

J. Mogulescu asked if there were any other items. B. Oglesky reminded all that members of the governing council are in a Blackboard group and can look at all uploaded documents before the meetings.

Hearing no other items,

XIV. Adjourn.

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting at 4:40 p.m.