A meeting of the Governing Council of the School of Professional Studies was convened at 3:30 p.m. on November 26, 2019.

**Governing Council Attendees:**

Elizabeth Alsop  
Tara Barca (r)  
Santy Barrera  
Mariette Bates  
Bill Bernhardt (r)  
Holli Broadfoot  
Leah Chajeczkis  
Emmanuel Egbe  
Carl Grindley (alt. Getman)  
Amy Green  
Sahana Gupta  
David Halle  
Washington Hernandez  
Felix Huertas  
Erin Jeanette  
Jan Kaminsky (r)  
Ellen Karl  
Edwin Knox  
Lia Kudless  
Jennifer Lee  
Jennifer Grace Lee  
Z. Lobley  
Melanie Lorek  
Carla Marquez-Lewis  
Brian McDonald  
Tracy Meade  
John Mogulescu  
Janet Mohlenhoff  
Shanee Morris  
Kate Moss (r)  
Arthur O'Connor  
Michael O'Donnell  
Bonnie Oglensky  
George Otte  
Dawn Picken  
Marge Reilly  
Marilyn Ridley  
Carlos Ronisky  
Ruru Rusmin
Carrie Shockley
Anne Simmons
Jennifer Sparrow
Christopher Vine
Sarah Wagner
Christian Washington
H. Sharif Williams (r)
Shakima Williams-Jones
Sarah Zeller-Berkman
Heather Zeman

Alternates Present:
Joanne Lavin
Theresa Ortiz

I. Welcome and Introductions

J. Mogulescu began the November 26, 2019 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by welcoming all present and holding introductions around the room. He then updated the Council regarding:

- Middle States – Draft has been released by the GC and is open for comment
- Tentative PSC Contract Agreement – PSC membership voting ends tonight; if ratified Chancellor is hopeful for State budget financing
- Water in Suite 319 – Waiting for landlord to test again before turning back on; bottled water is being provided.
- New Robin Hood $310k grant for men of color in health programs
- CUNYTuesday upcoming on December 3rd
- Holiday Party upcoming on December 13th

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Zeller-Berkman) and second (Bates) to vote on the approval of the minutes of the October 22, 2019 Governing Council meeting. All members present approved the minutes.
III. Report and Recommendations of the Curriculum Committee

J. Mogulescu asked for a motion (Vine) and second (O'Connor) to consider and vote on each program’s items together in a block for each program. All members present voted yes.

J. Mogulescu introduced Ellen Karl, who presented the following items:

1. Business:
   a. BS in Business Program Change
   b. MS in Business Mgmt & Leadership Program Change

Following the presentation, J. Mogulescu called for a motion (Zeller Berkman) and second (Oglensky) to vote on the items. J. Mogulescu opened the floor for comments and questions. J. Sparrow inquired regarding whether the courses added in the MS program are new or existing. Answer: Existing. J. Mogulescu called for the vote. All members present voted yes.

2. Communication & Media:
   a. New Course Proposal CM 320
   b. New Course Proposal CM 324
   c. BA in CM Program change

Following the presentation, J. Mogulescu called for a motion (Knox) and second (Vine) to vote on the items. J. Mogulescu opened the floor for comments and questions. K. Moss noted that the undergraduate syllabi need to include the SPS grading scale as affirmed at the Curriculum Committee meeting. Answer: Yes, was added at meeting. J. Mogulescu called for the vote. All members present voted yes.

3. Health Information Management: Program Change

Following the presentation, J. Mogulescu called for a motion (Bates) and second (Karl) to vote on the items. J. Mogulescu opened the floor for comments and questions. S. Wagner asked regarding withdrawal: whether rule applies whether withdrawal is for a grade or for a “W.” Answer: Yes. Z. Lobley suggested adding an appeal process. Answer: Will do so. S. Wagner inquired when these program changes would be effective. Answer: Following University process; likely Fall 2020. J. Mogulescu called for the vote. All members present voted yes.

4. Health Services Administration: Program Change

Following the presentation, J. Mogulescu called for a motion (Oglensky) and second (Lobley) to vote on the items. J. Mogulescu opened the floor for comments and questions. Z. Lobley suggested adding
same language as above regarding an appeal process. Answer: Will do so. C. Shockley inquired regarding a similar certification exam at end of the degree. J. Mogulescu called for the vote. All members present voted yes, except C. Shockley, who abstained.

5. **Nursing: Course Change NURS 639**

Following the presentation, J. Mogulescu called for a motion (Zeller-Berkman) and second (Bates) to vote on the items. J. Mogulescu opened the floor for comments and questions. Hearing none, he called for the vote. All members present voted yes.

6. **Psychology: Course Changes: PSY 670, 675, 680, 685**

Following the presentation, J. Mogulescu called for a motion (O’Connor) and second (Shockley) to vote on the items. J. Mogulescu opened the floor for comments and questions. Hearing none, he called for the vote. All members present voted yes.

7. **Youth Studies: Course Changes: YS 600, 602, 606, 610, 611, 620**

Following the presentation, J. Mogulescu called for a motion (Zeller-Berkman) and second (Otte) to vote on the items. J. Mogulescu opened the floor for comments and questions. S. Zeller-Berkman noted that YS 602 needs the updated document as amended at Curriculum Committee, and this item can be tabled. H. Sharif Williams suggested adding “in Western Thought” to the title of YS 600. Answer: Will do so. J. Mogulescu called for a vote with these revisions. All members present voted yes.

IV. **Approval of the Members of the Council Membership Committee.**

J. Mogulescu introduced Lia Kudless who reviewed the purpose of the committee and the members of the Council who have volunteered: Lia Kudless (HEO); Carlos Ronisky (faculty); Shakima Williams Jones (student). Following the presentation, J. Mogulescu called for a motion (Karl) and second (Green) to vote on the items. J. Mogulescu opened the floor for comments and questions. Hearing none, he called for a vote. All members present voted yes.

V. **New Business/Other Items: Re-review of Sociology Items**

J. Mogulescu introduced Bonnie Oglensky, who reviewed the items tabled from the last Council meeting in her absence: Minor in Sociology; SOC 215; SOC 390. Following the presentation, J. Mogulescu called for a motion (Karl) and second (Marquez-Lewis) to vote on the items with the proposed changes. He then
opened the floor for comments and questions. H. Sharif Williams Inquired regarding the inclusion of the African Diaspora in 390. Answer: See Gordon article in Week 2. Can add article re: Slave Trade in Week 1. Discussion ensued regarding the focus of the Gordon article, the lens of inequality throughout the sociology program, and the course instructor’s authority regarding text selections. A. Green inquired whether this syllabus stands as a model to be personalized by other faculty who may teach the course. Answer: Yes. J. Mogulescu called for a vote on the items. All members present voted yes, except H. Sharif Williams and Chris Vine, who abstained.

VI. Report of the Senior Associate Dean for Academic Affairs

G. Otte reported the following:
- Middle States draft has been received from the GC for comments; review is due mid-December. Response rates are important. Please focus on Chapters 5 and 6. A. Green inquired whether Middle States examines the percentage of full-time faculty. Answer: Yes.
- New Strategic Planning process will be beginning under Tracy Meade shortly. Please email Tracy if interested in participating.

VII. Report of the Associate Dean for Enrollment Management & Student Services

J. G. Lee reported the following:
- Spring 2020 admission has begun; 720 enrollments currently
- Winter 2020 enrollment = 183 currently

X: Report of the Associate Dean for Administration and Finance

W. Hernandez reported the following:
- CUNY 2020-21 Budget Request will be posted tomorrow and will cover collective bargaining for Spring 2020. Schools will be responsible thereafter.
- Space: Some classrooms were converted into office space last week. We are working with the University regarding our space needs.
- Discussion ensued regarding adjunct office hours vis-a-vis the new PSC contract.

XIII: Other Items

J. Mogulescu asked if there were any other items. He encouraged members of the Council to encourage their students to enroll in winter courses, and noted that we will be examining our winter course offerings.

Hearing no other items,
XIV. Adjourn.

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.