A meeting of the Governing Council of the School of Professional Studies was convened at 3:30 p.m. on January 28, 2020.

Governing Council Attendees:

Elizabeth Alsop
Tara Barca
Santy Barrera
Mariette Bates
Bill Bernhardt
Holli Broadfoot
Leah Chajeczkis
Emmanuel Egbe
Carl Grindley (alt. Getman)
Amy Green
Sahana Gupta
David Halle
Washington Hernandez
Felix Huertas
Erin Jeanette
Jan Kaminsky
Ellen Karl
Edwin Knox
Lia Kudless
Jennifer Lee
Jennifer Grace Lee
Z. Lobley
Melanie Lorek
Carla Marquez-Lewis
Brian McDonald
Tracy Meade
John Mogulescu
Janet Mohlenhoff
Shanee Morris
Kate Moss
Arthur O’Connor
Michael O’Donnell
Bonnie Oglensky
George Otte
Dawn Picken
Marge Reilly
Marilyn Ridley
Carlos Ronisky
Ruru Rusmin
Carrie Shockley
I. Welcome and Introductions

J. Mogulescu began the January 28, 2020 CUNY School of Professional Studies (CUNY SPS) Governing Council meeting by welcoming all present and holding introductions around the room to welcome Bronwen Stine, our new assistant dean for information technology. He then updated the Council regarding:

- Semester Start
- Middle States
- US News and World Report - #16 in 2020 list of Best Online Bachelor’s Degree Programs, of 353 ranked. Top 5% for the 3rd year in a row.
- Enrollment our enrollment is 3,588 which is an increase of 7.91%
- InStride
- Graduation date: May 29th

II. Approval of Governing Council Minutes

J. Mogulescu called for a motion (Zeller-Berkman) and second (Bates) to vote on the approval of the minutes of the November 26, 2019 Governing Council meeting. All members present approved the minutes.

III. Report and Recommendations of the Academic Standing Committee

J. Mogulescu asked for a motion (Marquez-Lewis) and second (McDonald) to consider and vote on the items together in a block. All members present voted yes.
J. Mogulescu introduced Carla Marquez-Lewis, who presented the following items that were passed at the 12/10/19 Academic Standing Committee meeting.

New PLA Credits:

- CHPS Certification (Ellen Karl provided additional information)
- Phlebotomy Certification (Ellen Karl Provided additional information)
- Professional Culinary Arts Certification (Jennifer Sparrow provided additional information)
- Saylor Business Academic Certification (Ed Knox provided additional information)

J. Mogulescu opened the floor for questions and comments. S. Wagner sought confirmation that these were not to be added as Liberal Arts. Answer: Yes.

J. Mogulescu called for a vote. All members present voted yes on the group of items.

IV. Nursing Credentials: Credit for Prior Learning

J. Mogulescu introduced Marge Reilly and Jennifer Sparrow, who presented the items. He then called for a motion (Karl) and second (Lavin) to discuss the item and opened the floor for questions and comments. Hearing none, he called for a vote. All members present voted in approval of the item.

V. Report of the Budget Committee

J. Mogulescu introduced Sarah Zeller-Berkman, budget committee chair, who reported regarding the committee’s meeting of 12/17/19. She noted particularly that:

- The committee has requested OTPS budgets for programs and offices
- That the Strategic Plan was discussed and that future budgets are to be aligned with the new Plan.

VI. Confirmation of the Members of the Student Technology Fee Committee

J. Mogulescu introduced Lia Kudless, who noted that we have always had faculty representation on this committee, but new guidelines from the Chancellor’s Office now require that these faculty representatives be “selected by the appropriate college faculty governance body.” Janet Mohnlenhoff (Sciences Division)
and Carla Marquez Lewis (Arts Division) have graciously volunteered. J. Mogulescu called for a motion (Kudless) and second (Zeller-Berkman) to vote on the item. All members present voted yes.

VII. Report of the Senior Associate Dean for Academic Affairs

G. Otte reported the following:
- A final Middle States draft has been received from the GC for comments that were due MLK week; publication to the community will follow.
- New Strategic Planning process has begun – the Steering Committee held its first meeting and the Advisory Group will be meeting soon.
- New PSC Contract: Regarding adjunct faculty office hours, communications have been sent to the faculty and to students

B. McDonald inquired regarding the selection of participants in strategic planning. Answer: Entire community will soon be invited to join the process through a number of meetings, surveys, etc.

VIII. Report of the Senior Associate Dean for Strategy & Innovation

Tracy Meade reported the following:
- We received a $92k grant from the Heckscher Foundation for debt forgiveness grants for our students
- The Annual Report has been printed and is available as a pdf online
- Discussions have begun between our Nursing and HIM programs and the CUNY Black Male Initiative regarding ways we might work together

IX. Report of the Associate Dean for Enrollment Management & Student Services

J. G. Lee reported the following:
- Our winter enrollment finished at 308, which is exactly where we ended last winter.
  - 63% decrease in graduate
  - 5% increase in undergraduate
- As of today, we have 3,588 students enrolled for the Spring 2020. The number of returning students registered is 2,724. The number of new students registered is 864.
- The total number of registered students on 1/28/19 was 3,333 (2,503 returning students and 830 new students). This is an increase of 7.6%.

- Year-to-year, the University’s overall enrollment is down .94% decrease in University-wide enrollment, with an 0.84% increase in senior college enrollment.
  - Some notable figures: our graduate degree enrollment is up 14.31%; the University’s graduate enrollment is up .29%; however, our new graduate student enrollment is down 4% with decreases in new student enrollment in almost every program.
  - Our new transfer enrollment is up 16.49%
  - Comparatively, new transfer enrollment is down 2.58% University-wide (-1% SR)
• Scholarship application will be opening in early February (183 awarded last year; apps, 2018-19 = 586; 2019-20 = 1022)
• Campus Management challenges
• Events:
  o 19 events confirmed for the Spring and a handful of others pending
  o Many related to commencement, but also new events that are quite exciting.
  o Academic research conference and related workshops

X: Report of the Associate Dean for Administration and Finance

W. Hernandez reported the following:
• We await instruction regarding implementing the new PSC contract
• The Help Desk is hiring two evening/weekend positions
• The University’s IT outage last week was because of the ISP provider
• Welcome to Bronwen Stine and Celeste Clarke
• Water at 119: see today’s email regarding further testing

XIII: Other Items

J. Mogulescu asked if there were any other items.

Hearing no other items,

XIV. Adjourn.

J. Mogulescu thanked members of the Council for their time and support of CUNY SPS, and adjourned the meeting.